An under taking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

Action Taken Report 2020 - 2021 Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) at Sahya Arts and Science College, Palamadam. Wandoor, adeptly the challenges posed by the Covid-19 pandemic during the academic year 2020-2021, ensuring a scamless transition to digital teaching-learning methodologies while up-holding educational standards and student welfare. Here's a comprehensive overview of the actions undertaken:

- Implementation of Digital Teaching learning Guidelines: The IQAC meticulously ensured
 adherence to digital teaching-learning guidelines after the college transitioned to online
 education due to the COVID-19 pandemic. Efforts were made to maintain academic
 continuity while prioritizing the safety and well-being of the students and faculty members.
- COVID-19 Precautions and Safety Measures: The college adopted stringent COVID-19
 precautions, including the installation of thermal scanners and placement of sanitizers across
 the campus. These measures were implemented to ensure a safe learning environment for
 students and staffs.
- Preparation of academic Calendar and Time table: An updated academic calendar and master time table were prepared, ensuring structured and organized academic activities throughout the year.
- Digital Gap Survey: A comprehensive survey was conducted to identify the digital device among students. This assessment aided in addressing technological disparities, ensuring equitable access to online classes for all students.
- Conduct of Webinars: All Departments conducted a series of webinars in online mode "IMMERSION 2K20", aiming to enhance academic engagement and bridge the learning gaps.
- Analysis of Previous Year Annual Reports: The analysis of previous year's annual reports
 facilitated insights and recommendations for necessary improvements in academic and
 administrative domains.
- Development and Analysis of action Plan: An Action plan for the year was prepared and critically analyzed to align with institutional objectives and enhance overall performance.
- Identification and Support for Advanced and Slow learners: Advanced and slow learners were identified, and tailored measures were implemented to support their specific learning needs. Remedial classes were organized as necessary.

 Conduct of Online Internal Examinations and Assessment: Internal examinations and assessments werg conducted online with stringent measures to ensure fairness and address any

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- grievances promptly.
- Online Induction Programme: The annual Induction Programme was successfully conducted online, both students and parents participating. This session aimed to acquaint newcomers with college policies, facilities, and expectations.
- Analysis of Annual Reports and Online feedback: Annual reports from departments, clubs and committees were scrutinized for insights, and online feedbacks from students, teachers. employers and parents was systematically collected and analyzed to address concerns and implement improvements.
- Result Analysis and Improvement Recommendations: Result analysis was conducted to identify areas for improvements, subsequently suggesting strategies to enhance academic performance.

The IQAC's concreted efforts, adaptability, and proactive approach ensured the continuity of education, quality enhancements, and the overall well-being of the neademic community amidst the challenges posed by the pandemic during the academic year 2020 -2021 at Sahya Arts and Science College, Palamadam, Wandoor.

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