



SAHYA ARTS & SCIENCE COLLEGE

Affiliated to the University of Calicut, Recognized with 2 (f) as per UGC Act 1956

Palamadam, Karad P.O, Wandoor, Malappuram Dt, Kerala- 679339

9207 246 555, 9526 246 555, sahyacollege.ac.in



Criterion 6:- Governance, Leadership and Management

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.



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6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

Academic Initiatives	
Enriching Curriculum with Add-on/Certificate Courses	View Document
Feedback of Stakeholders (Sample files)	View Document
Databases for Students, Teachers, and administrative staff	View Document
Comprehensive Record of Institution's Activities (Annual Report Website Link)	View Link
MoUs/Collaborations	View Document
Workshops/programs for Students	View Document
Tracks and Records Student Progression and Placement	View Document
Review of Teaching Learning Process	
Academic Calendar	University Calander
	SASC Calander
Semester Plan	View Document
Recommends Innovative Pedagogical Methods	View Document

An under taking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

PALAMADAM | Karad P.O | Wandoor | Malappuram Dt. | Kerala | India - 679339

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Promotes the Culture of Research Among Students by Organizing Research Workshops	View Document
Collection and Analysis of Self-Appraisal of Staff	View Document
Review of Structures & Methodologies of Operations	
Green, Energy and Environment Audits	View Document
Academic and Administrative Audit (AAA)	View Document
IQAC Monitors Mentoring System	View Document
IQAC Monitors Remedial System	View Document
IQAC Meeting Minutes	View Document
IQAC Action Taken Report (ATR)	View Document
Review of Learning Outcomes	
Initiatives to Introduce OBE	View Document
Attainment of POs and Cos are Evaluated	View Document
Incremental Improvement	
Records the Incremental Improvement	View Document



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Internal Quality Assurance Cell (IQAC)

Academic and Administrative Audit (AAA) Report- EXTERNAL



Academic Year 2022-2023

Name of the Auditee : Sahya Arts & Science College

Year of Establishment: 2013

Dates on which Audit was conducted: 20/02/2023 to 21/02/2023

Audit Committee Members:

Audit Committee Members	Position/Department	Signature
EXTERNAL MEMBERS		
Muhammed Salim Ap	Assistant Professor PG Department of Economics MES Mamapd College (Accredited with A+ Grade by NAAC) Malappuram Dt, Kerala 676542	 Muhammed Salim. A. P Assistant Professor P.G. Department of Economics M.E.S Mampad College Malappuram Dt, Kerala - 676542
Dr. K.U. Muhammed Abdul Rafeeq	Assistant Professor PG & Research Dept. of Zoology. MES Mampad College (Autonomous) (Accredited with A+ Grade by NAAC) Malappuram Dt, Kerala, 676542	 Dr. K.U. MUHAMMED ABDUL RAFAQ Assistant Professor P.G. & Research Dept. of Zoology M.E.S Mampad College (Autonomous) Malappuram Dt, Kerala. 676 542

Dr. C.K. Abdul Rabbi Nisar
Principal
Sahya Arts and Science College
Palamadam, Karad P.O. - 679339



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INTERNAL MEMBERS		
Dr Sudhakaran	Principal, SASC	
Shareef Thurakkal	Member, Management Representative	
Nathaksha	IQAC Coordinator	
Safarudheen	Assistant Professor, PG Department of Commerce & Management Studies	
Muhammed Shahin Kc	Assistant Professor, Department of English	

Dr. C.K. Abdul Rabbi Nistar
Principal
Sahya Arts and Science College
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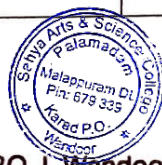
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2022-2023

Dates of Audit: 20/02/2023 to 21/02/2023

SL No	Parameters	Verification Yes/No	Observations/Suggestions
Curricular Aspects			
1	Curriculum with Po, PSO	Yes	Followed the Instructions of the University of Calicut
2	Whether the issues of environment and sustainability, Gender, Human Values and Professional Ethics Addressed by courses	Yes	Offering course on Universal Human Values, Professional Ethics
3	Is Value Added Course/ field projects/ internships introduced and students enrolled	Yes	Need to identify organisations providing paid internships and students have to be trained for such selection process
4	Feedback process of the institution	Yes	Verified the quartet stakeholders feedback
Teaching, Learning and Evaluation			
5	Are measures taken for supporting advanced learners and slow learners	Yes	Verified the supporting Methodologies

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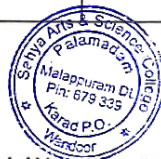
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6	Student-Full time Teacher ratio	Yes	17.55:1
7	Is student centric method used for enhancing learning experiences?	Yes	Experimental and Participative learning methodologies are practiced.
8	Is student centric method used for enhancing learning experiences?	Yes	Experimental and Participative learning methodologies are practiced. Efforts need to be taken for motivating all the students to get involved in such practice
9	Is ICT enabled teaching/ Examination/Evaluation practiced?	Yes	Efficient Learning Management System in Place
10	Number of full-time teachers with PhD	Yes	3
11	Are grievances related to teaching-learning/ examination/ evaluation/ facilities addressed?	Yes	Fully functional Grievances redressal Cell
12	Availability/Dissemination/ Attainment of POS, PSOs, COs	Yes	Verified Dissemination strategies and Outcome attainment
13	Average Pass Percentage	Yes	76.01%

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Research and Development			
14	Is Workshops/ Seminars conducted on Research Methodology, IPR, entrepreneurship, skill development	Yes	Workshops, Seminars and Skill Development Programmes are organised
15	Extension activities in the neighbourhood community/ Awards received/programmes conducted/students participated	Yes	Outreach programmes organised
16	Collaborative Activities / functional MoUs	Yes	Functional MoUs- 19
Infrastructure			
17	ICT enabled facilities	Yes	12 ICT enabled classrooms and seminar halls available. 01 Auditorium
18	Student- Computer Ratio/ Available band width of Internet	Yes	1:30, Available bandwidth 75-100 mbps
19	Physical facilities	Yes	The institution has adequate teaching and learning facilities like classrooms, computer related amenities and other facilities for - sports, games and cultural activities

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20	Is library automated using ILMS/has digitalization facility/ subscription for e-library/resources	Yes	Library is automated with KOHA software and N-List for e-library resources
21	Hostel facility	Yes	Ladies Hostel
22	Maintenance of campus facilities	Yes	Satisfactory
Student Support and Progression			
23	Capacity development and skills enhancement initiatives	Yes	11 programs
24	Students qualifying in state/national/ international level examinations	Yes	12 Students
25	Placement of Outgoing students/ progressed to higher education/ Capability enhancement programmes for placement	Yes	45.08%
26	Sports and Cultural events/ competitions organised	Yes	34 Programs
27	Registered and functional alumni association/Alumni contribution	Yes	SASCA Registration Number: MPM/CA/629/2022
Governance, Leadership and Management			
28	Institutional Vision Leadership And Governance	Yes	The College has a visionary leadership capable of transforming its vision to reality.

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29	Is Statutory committee meetings held Periodically	Yes	Verified minutes of Meeting
30	Is e-governance Implemented	Yes	Admission, teaching, learning, Evaluation, , ERP, Learning Management System
31	Performance appraisal system, promotional avenues	Yes	Identified feedback system
32	Faculty and staff effective welfare measures	Yes	Financial and non-financial assistance, construction of house hold
33	Financial assistance to attend conferences/workshops/ and membership fee of professional bodies	Yes	Faculty members are provided with financial support to attend seminars/FDP/workshops
34	Faculty Empowerment Strategies	Yes	Faculty empowerment strategies are satisfactory. However, more FDP and online face-to-face programmes are to be conducted
35	Internal and external financial audits	Yes	Verified audited statements
36	Internal Quality Assurance Cell	Yes	The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college.

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Institutional Values and Best Practices			
37	Promotion of Gender Equity	Yes	Gener equity programmes organised. Female faculty is available in Internal complaints committee for sexual harassment, women grievance cell, Anti - ragging committee.
38	Facilities available for alternate sources of energy/ energy and water conservation/ management of degradable and non	Yes	Solar energy, LED bulbs and power efficient equipments are used. Water conservation facility available. Waste management is carried out efficiently.
39	Efforts/initiatives in providing an inclusive environment.	Yes	Different religious festivals being celebrated.
40	Best Practices	Yes	<ul style="list-style-type: none">• Thanal- Social Service to Community• Vachalayam- A Book to Housewives• SASCZINE- Newsletter for college

Recommendations:

- As professionalism is a matter of utmost priority, the college must take initiatives to strengthen the skills of graduate students by offering soft skill-based add-on courses and programmes. More Vocational degree programmes should be started in the college

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- Though the Internal Quality Assurance Cell of the college functions and maintains the records in a systematic manner, it is recommendable to have a coordinator for each department other than the Head of that department. This coordinator can contribute to the ideas of college level IQAC coordinator.
- The IQAC should take initiatives to promote internships and projects for all degree programmes
- Department level activities and programmes should be documented properly. Department Coordinator take up the charge of documenting the events and activities and submit reports to the IQAC coordinator
- A separate building for the library, with more facilities like spacious reading and reference sections, is highly recommended.
- Each department should keep the records of students' progress and placements at the department level. Alumni should be given due consideration in college and department activities.
- By identifying prospective employers and job-fairs, the activities of the placement cell need to be strengthened. Placement drives shall be conducted every year.
- The IQAC shall publish at least one newsletter in every three months to document events and activities organized by the college.

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Assistant Professor
P G Department of Economics
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Assistant Professor
P.G. & Research Dept. of Zoology
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Criterion 6:- Governance, Leadership and Management

6.5 Internal Quality Assurance System

6.5.2 Quality assurance initiatives of the institution



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6.5.2 Quality Assurance Initiatives of the Institution

Other Quality Audit/Accreditation Recognized by State, National or International Agencies

- **ISO Certification**
- **Green Audit**
- **Energy Audit**
- **Environment Audit**
- **UGC 2(f) Recognition**

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QUALITY MANAGEMENT SYSTEM

Certificate of Registration



This is to Certify That The Quality Management System of

SAHYA ARTS AND SCIENCE COLLEGE

PALAMADAM, KARAD P.O., WANDOOD, MALAPPURAM DISTRICT - 679 339, KERALA, INDIA.

has been assessed and found to conform to the requirements of




ISO 9001:2015

for the following scope :

PROVIDING GRADUATION AND POST GRADUATION COURSES ON ARTS AND SCIENCE SUBJECTS AS PER THE AFFILIATION OF UNIVERSITY OF CALICUT.

Certificate No	23DQKL56	Issuance Date	: 13/04/2023
Initial Registration Date	: 13/04/2023	Date of Expiry*	: 12/04/2026
1st Surve. Due	: 13/03/2024	2nd Surve. Due	: 13/03/2025

Signature
DIRECTOR
ROHS Certification Pvt. Ltd.
D-7, 1st Floor, Sector-2 Noida, Gautam Budh Nagar UP 201301
e-mail : info@rohscertification.co.in | website : www.rohscertification.co.in
The Registration is not a Product Quality Certificate. *Subject to successful completion of surveillance audits. Visit for verification : www.rohscertification.co.in
Certificate is the property of ROHS and return when demanded

ISO Certificate

Dr. C.K. Abdul Rabbi Nistar
Principal
Sahya Arts and Science College
Palamadam, Kerala P.O. - 679339



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WILDLIFE RESEARCH & CONSERVATION TRUST

A non-profit public charitable trust- Reg. No. 580/2005 ESTD in 2005, under the Societies
Registration Act [No.21/1860]

Consultancy No 04/24

24.05.2024

AUDIT CERTIFICATE

PRESENTED TO

SAHYA ARTS AND SCIENCE COLLEGE

Has been assessed by the WRCT for the comprehensive study of institutional working
framework, to fulfil the requirement of

ENERGY AUDIT

The energy-saving requirement of the institution have been verified in the report
submitted and were found to be satisfactory. The efforts taken by the management and
faculty towards all types of energy used in the institution are highly appreciated and
found noteworthy

Dr. K.S Anoop Das

Dr. Dhanya R



Dr. C.K. Abdul Rabbi Nizar
Principal
Sahya Arts and Science College
Palamadam, Karad P.O. - 679339



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Energy Audit Certificate

An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

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Rapid Biodiversity Assessment - Fauna & Flora



WILDLIFE RESEARCH & CONSERVATION TRUST

A non-profit public charitable trust- Reg. No. 580/2005 ESTD in 2005, under the Societies Registration Act [No.21/1860]

Consultancy No 04/24/ SAHYA

20.052024

AUDIT CERTIFICATE PRESENTED TO SAHYA ARTS AND SCIENCE COLLEGE

Has been assessed by the WRCT for the comprehensive study of institutional working framework, to fulfil the requirement of

GREEN AUDIT

The efforts taken for the biodiversity conservation of the institution have been verified in the report submitted and were found to be satisfactory. The efforts taken by the management and faculty towards all measures taken for the conservation-oriented actions taken in the institution are highly appreciated and found remarkable

Dr. K.S Anoop Das

Dr. Dhanya R



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Dr. C.K. Mohd Rabbi Nizar
Principal
Sahya Arts and Science College
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Green Audit Certificate

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Wildlife Research and Conservation Trust

A non-profit public charitable trust- Reg. No. 580/2005 ESTD in 2005, under the Societies
Registration Act [No.21/1860]

Consultancy No 02/23

18.04.2024

Certificate

This is to certify that, the information and data presented here is based on the fieldwork and GIS work carried out by the Environment assessment team led by the undersigned for the Sahya College. The rapid assessment with standard protocol has been compiled and executed by the team. We certify the data presented here which is documented and verified by the experts in the relevant field.

Dr. K.S Anoop Das



Dr. Dhanya R

Adjunct Scientist, Wildlife Research and Conservation Trust, Anupallavi, Chungathara, Malappuram Dt, Kerala
679334, 09895471987 dasksa@gmail.com, dasksa@wrct.in

2



Dr. C.K. Abul Rabhi Nisrar
Principal
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Environment Audit Certificate

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सत्यमेव जयते
UGC Website: www.ugc.ac.in
Ph. 11-23604414 (CPP-1/Colleges)

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
बहादुर शाह जफर मार्ग, नई दिल्ली - 110 002
Bahadur Shah Zafar Marg, New Delhi - 110 002



ज्ञान-विज्ञान विमर्शने

By-Email July, 2023

F. No. 8-23/2023(CPP-I/C) 04 JUL 2023

The Registrar,
University of Calicut
Calicut University P.O., Thenhipalam,
Malappuram Dist. - 673 635,
Kerala.

Sub: - Recognition of College under Section 2(f) of the UGC Act, 1956.

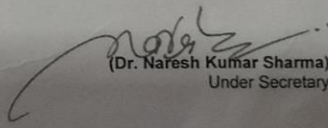
Sir,

I am directed to refer to the letter No. SASC/GS-02/2F/2022-23/02 dated 28.02.2023 received from the Principal, Sahya Arts and Science College, Palamadam, Karad P.O., Wandoor, Malappuram Dist. -679 339, Kerala on the above subject and to say that it is noted that the College is **un-aided/self-financed** and **temporarily** affiliated to **University of Calicut, Calicut**. I am further to say that the name of the following College has been included in the list of Colleges prepared under Section 2(f) of the UGC Act, 1956 under the head **Non-Government** Colleges teaching upto **Master's Degree**:-

Name of the College	Year of Establishment	Remarks
Sahya Arts and Science College Palamadam, Karad P.O., Wandoor, Malappuram Dist. -679 339, Kerala AISHE CODE:- C-48459	2013	The college does not fulfill the requirement of permanent affiliation. Therefore, the college is not eligible to receive Central assistance under Section 12B of the UGC Act, 1956.

The Indemnity Bond and the other supporting documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,


(Dr. Nafesh Kumar Sharma)
Under Secretary

Copy to:-

- The Principal, Sahya Arts and Science College, Palamadam, Karad P.O., Wandoor, Malappuram Dist. - 679 339, Kerala.
- The Secretary, Government of India, Ministry of Education, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
- The Principal Secretary, Department of Higher Education, Government of Kerala, Hr. Govt. Sectt. Annexe, Government Secretariat, Thiruvananthapuram - 695 001, (Kerala).
- The Joint Secretary, UGC, (SER/ SWR/NER/Northern Region), 35, Feroz Shah Road, New Delhi - 110 001.

22/122 (Shila Ranga)
Section Officer

UGC 2(f) Recognition

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