



"Empowering the youth for a brighter future"

# SAHYA ARTS & SCIENCE COLLEGE

Affiliated to the University of Calicut and recognised by the Govt. of Kerala

An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor



## SAHYA ARTS AND SCIENCE COLLEGE

PALAMADAM, WANDOOR-679339



### 5.1.2 CAPACITY BUILDING AND SKILL ENHANCEMENT

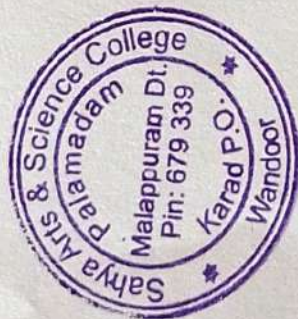


Principal  
Sahya Arts & Science College  
Palamadam, Wandoor, P.O.- 679339



## LANGUAGE AND COMMUNICATION SKILLS

SL.NO	NAME OF THE CAPACITY DEVELOPMENT AND SKILLS ENHANCEMENT PROGRAM	DATE OF IMPLEMENTATION (DD-MM-YY)	NUMBER OF STUDENTS ENROLLED	NAME OF THE AGENCIES/EXPERTS INVOLVED WITH CONTACT DETAILS (IF ANY)
1.	HOW TO DEVELOP GOOD COMMUNICATION SKILL	28/11/2018	26	Midhularaj Assistant Professor, Department of English, Sahya arts and science college.
2.	ENHANCING ESSAY WRITING	11/01/2019	29	Anoop Krishnan K , Assistant Professor , Department of Englisg , SASC
3.	WORKSHOP ON FORMAL WRITING	13/01/2020	23	Jaseena V Assistant Professor, Department of English, SASC
4.	LEARNING COMMERCIAL ARABIC	12/10/2021	20	Affef v Assistant professor ( Department of languages), Sahya Arts and Science College
5.	A LANGUAGE AND COMMUNICATION SKILL PROGRAM - WORKSHOP ON IELTS	07/12/2021	18	Farhana Fazal , Assistant professor ( Department of English. ) Sahya Arts and Science College
6.	A LANGUAGE AND COMMUNICATION SKILL PROGRAM -ART OF POSSIBILITIES.	18/10/2022.	20	Shamna Nasreen , Assistant Professor ( Department of English , Sahya Arts and Science College
7.	EFFECTIVE LANGUAGE SKILL -LISTENING, SPEAKING, READING AND WRITING	16/11/2022	30	Sreerenganathan M , Assistant professor (Department of Language ), Sahya Arts and Science College
8.	IMPROVING COMMUNICATION SKILLS IN ENGLISH	13/01/2022	22	Greeshma KP Assistant Professor, Department of English , Sahya Arts and Science College
9.	COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS-AIESTHETICS.	10/01/2023	24	Jaseena v ,Assistant professor (P G Department of English) Sahya Arts and Science College



  
**Principal**  
 Sahya Arts & Science College  
 Palamadam, Karad.P.O- 679339





# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or if any other circumstances it not be less than three days of proposed date)

Department / Unit : Dept. of Economics  
 Proposed Date : 28/11/2018  
 Name of the Programme : How to develop good communication skills  
 Name of the Inaugurator / Guest : Nihil Raj. (Asst. professor,  
 Describe about the Programme : Dept. of English, BASC)

to language and communication skill development program

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 16/11/2018

Name and Signature of the  
 Coordinator/Convener/HOD



Approved/ Rejected with reason

Date :  
 Nb: Each copy of the Programme report should be filed in concerned department with relevant documents

### Official Use

Name of the Programme : Date : Org by :  
 Whether entered in Programme Register : Signature (Sankunny)  
 Website updated: upcoming events & Report : Signature (Makbool)  
 Submitted Bills : Signature (Nikhil Raj)  
 Report for IQAC received : Signature (IQAC Coordinator)

Forwarded to Management





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## POST EVENT REPORT

### EFFECTIVE LANGUAGE SKILL-HOW TO DEVELOP GOOD COMMUNICATION SKILL

DATE:29/11/2018

Programme Name:HOW TO DEVELOP GOOD COMMUNICATION SKILL

Number of Students:26

Name of the Coordinator: Mohammed Unais E K

Assistant

Professor, Department of Economics

Date of event: 28/11/2018

Resource person: Midhularaj

Assistant Professor, Department of English

Department of Economics organized a language and communication skill programme named "HOW TO DEVELOP GOOD COMMUNICATION SKILL" by Midhularaj, Assistant professor, Department of English on 28/11/2018 at 1:30 p.m. The programme was coordinated by Muhammed Unais E K, Assistant Professor, Department Of Economics. 26 students participated in the programme. The programme helped the students to improve their language skills.



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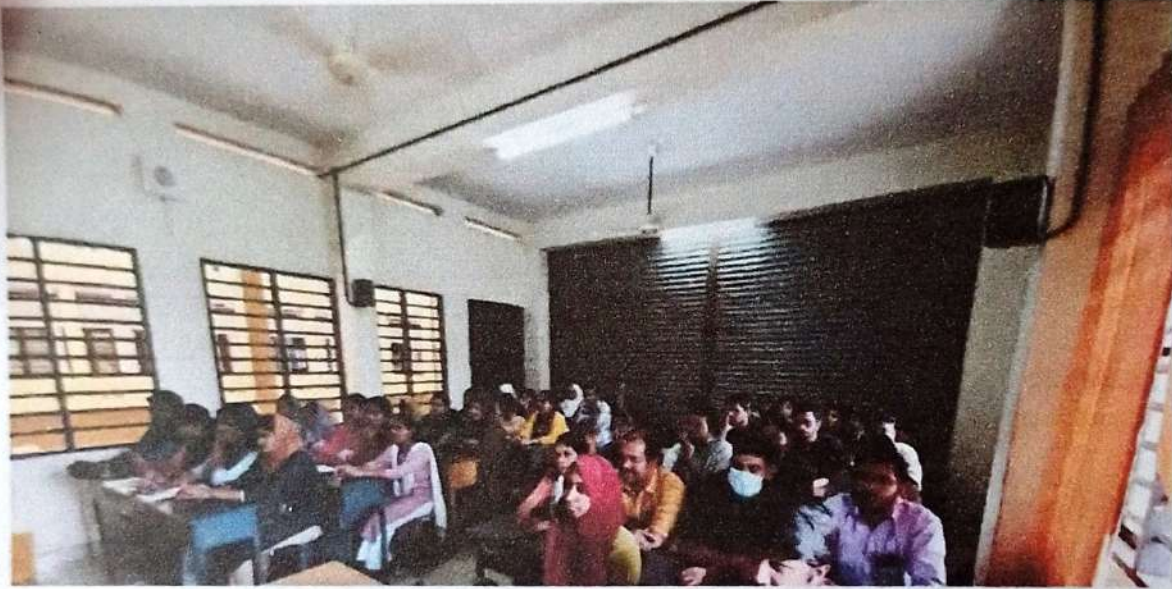
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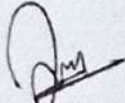
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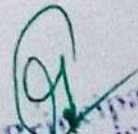
## IMAGES OF THE EVENT




Midulraj addressing the students on 28/11/2018

  
COORDINATOR

  
HOD

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339  
PRINCIPAL

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339



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## REQUEST LETTER

DATE: 16/11/2018

From,

Mohammed Unais E K  
Assistant Professor  
Department of Economics  
Sahya Arts and Science College, Wandoor

To,

The IQAC  
Sahya Arts and Science College, Wandoor  
Through HOD

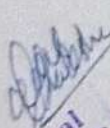
Respected Sir,

**Sub: Requisition for conducting a language and communication skill programme.**

A language and communication skill development programme named "HOW TO DEVELOP GOOD COMMUNICATION SKILL" is scheduled to be held by the Department of Economics on 28/11/2018. We are asking for your approval to hold this event with Midhularaj, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply.

Thanking you

Mohammed Unais E K

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339



  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339

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REQUEST LETTER

DATE:16/11/2018

From,

Mohammed Unais E K

Assistant Professor

Department of Economics

Sahya Arts and Science College,Wandoor

To,

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication skill programme.**

A language and communication skill development programme named "HOW TO DEVELOP GOOD COMMUNICATION SKILL" is scheduled to be held by the Department of Economics on 28/11/2018. We are asking for your approval to hold this event with Midhularaj, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply.

Thanking you

Mohammed Unais E K

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339

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DATE:19/11/2018

## CIRCULAR

We are glad to inform you that the Department of Economics Will host a language and communication skill development session for our students on 28/11/2018 titled "HOW TO DEVELOP GOOD COMMUNICATION SKILL" at 1:30 PM. To register, interested students must do so by 27/11/2018, at the latest, with the course coordinator.

All students can participate in the programme.

### CHIEF GUEST

Mrs. Midhularaj

Assistant Professor of English

Sahya Arts and Science College

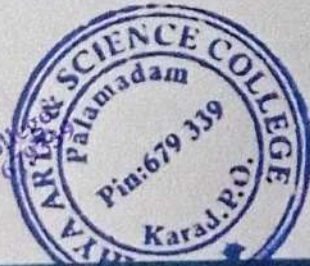
Wandoor

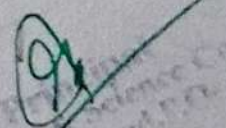
Name of the Coordinator: Mohammed Unais E K

Contact No: 9746990487

Copy to,

1. All HODs
2. Office Principal



  
Sahya Arts & Science College  
Palamadam, Karad P.O. - 679 339

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## POSTER OF LANGUAGE AND COMMUNICATION SKILL PROGRAM



ORGANISED BY  
DEPARTMENT OF  
ECONOMICS

### HOW TO DEVELOP GOOD COMMUNICATION SKILL

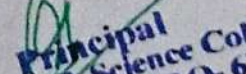
RESOURCE PERSON: MIDHULARAJ  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

DATE: 28/11/2018  
VENUE: SEMINAR HALL

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Palamadam, Karad, P.O. - 679339



  
Principal  
Sahya Arts & Science College  
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Students participated in the programme "HOW TO DEVELOP GOOD COMMUNICATION SKILL" on  
28/11/2018

Sl.No.	Name	Department	Sign
1.	JULNA A	BBA	
2.	FASIL E	BBA	
3.	NABEEL N	BBA	
4.	PRANAV K.V	BBA	
5.	NASHIDA M	BA ENGLISH	
6.	PRAVEENA V P	BA ENGLISH	
7.	REESHA T.M.	BA ENGLISH	
8.	ASNA.V	BA ENGLISH	
9.	FIFINA.C.K	BA ENGLISH	
10.	IHSAN T.C	BA ENGLISH	
11.	SAHNA CHOLAKKAL	BA ENGLISH	
12.	JEZIL MON . T.P	BCom Finance	
13.	MOHAMMED FARHAN	BCom Finance	
14.	MOHAMMED NIYAS K	BCom Finance	
15.	NIJIN K	BCom Finance	

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16.	NOSHIN NV	BCom Finance	<i>Noshin</i>
17.	RISWANA TT	BCom Finance	<i>Riswana</i>
18.	JASLA V	BSc Chemistry	<i>Jasla</i>
19.	RINSHA K	BSc Chemistry	<i>Rinsha</i>
20.	AISWARYA C	BSc Chemistry	<i>Aiswarya</i>
21.	THESLI KP	BSc Chemistry	<i>Thesli</i>
22.	SHIFA K	BSc Chemistry	<i>Shifa</i>
23.	SHIFA E	BSc Chemistry	<i>Shifa</i>
24.	SNEHA M	BSc Chemistry	<i>Sneha</i>
25.	ANSAL UVAIS KP	BA Economics	<i>Ansil Uvais</i>
26.	FARSANA PS	BA Economics	<i>Farsana</i>

*[Signature]*  
Coordinator.

*[Signature]*  
HOD

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. 679339  
PRINCIPAL

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. 679339



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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or if any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of Psychology  
 Proposed Date : 10/01/2023  
 Name of the Programme : Aesthetics  
 Name of the Inaugurator / Guest : Jaseena V.  
 Describe about the Programme :

A Communication Skill programme involving perception Aesthetics

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 04/01/2023

Name and Signature of the Coordinator/Convener/MOD

Approved/ Rejected with reason

Date :

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

Principal Sahya Arts & Science College Palamadam, Karad. P.O.- 679339



Principal Sahya Arts & Science College Palamadam, Karad. P.O.- 679339

### Official Use

Name of the Programme : Date : Org by :  
 Whether entered in Programme Register  
 Website updated: upcoming events & Report  
 Submitted Bills  
 Report for IQAC received  
 Signature (Sankunny)  
 Signature (Makbool)  
 Signature (Nikhil Raj)  
 Signature (IQAC Coordinator)

Forwarded to Management





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## POST EVENT REPORT

DATE: 10/01/2023

Programme Name: A COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS-AIESTHETICS.

Number of Students: 24

Name of the Coordinator: SREEKAVYA M

Date of event: 10/01/2023

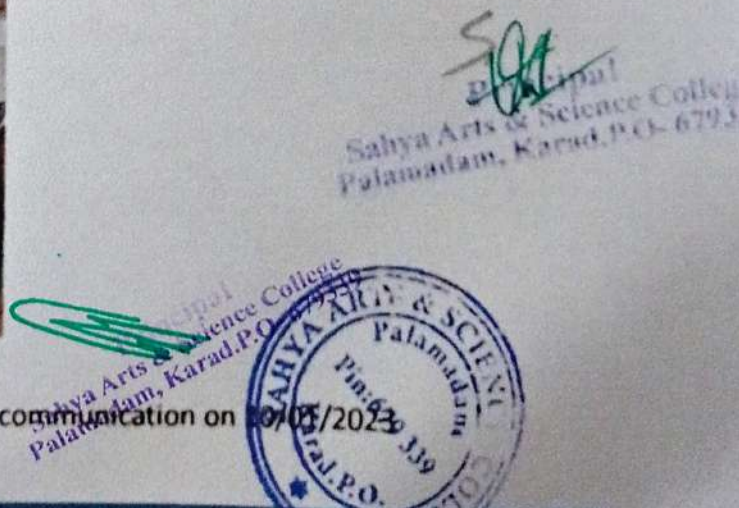
Resource person: JASEENA V

The Department of Psychology organized a language skill development programme named "A COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS- AIESTHETICS. ." by Jassena v on 10/01/2023 at 10:30 am. The programme was coordinated by SREEKAVYA M , Assistant Professor ( Department of Psychology). 24 students participated in the programme. The programme helped the students to elevate their language skill.

### IMAGES OF THE EVENT



students attending the class of language and communication on 10/01/2023



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## REQUEST LETTER

DATE: 04/01/2023

From

SREEKAVYA M

H.O.D

Department of Psychology

Sahya Arts and Science College, Wandoor

To

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language development program.**

A language skill development course titled "COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS- AESTHETICS" is scheduled to be held by the department of Psychology on 10/01/2023. We are asking for your approval to hold this event with Jaseena v ,Assistant professor (P G Department of English ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

Sahya Arts & Science College  
Palamadam, Karad.P.O-679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339





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## REQUEST LETTER

DATE: 04/01/2023

From

SREEKAVYA M

H.O.D

Department of Psychology

Sahya Arts and Science College, Wandoor

To

IQAC

Sahya Arts and Science College, Wandoor

Through HOD

Sir,

**Sub: Requisition for conducting a language development program.**

A language skill development course titled "COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS- AESTHETICS" is scheduled to be held by the department of Psychology on 10/01/2023. We are asking for your approval to hold this event with Jaseena v ,Assistant professor (P G Department of English ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

Thanking You

Sreekavya M



*(Handwritten signature)*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE: 04/01/2023

## CIRCULAR

We are glad to inform you that the Department of Psychology will host a language development session for our students on 10/01/2023 titled "COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS- AESTHETICS." To register, interested students must do so by 06/01/2023, at the latest, with the course coordinator.

All students can participate in the program.

### CHIEF GUEST

NAME: JASEENA V

Assistant professor (Department of English)

Sahya Arts and Science College, Wandoor

Name of the Coordinator: SREEKAVYA M

Contact No: 62383 45939

Copy to,

1. All HODs
2. Library
3. Office

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

Principal

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## POSTER OF LANGUAGE AND COMMUNICATION SKILL PROGRAM



ORGANISED BY  
DEPARTMENT OF PSYCHOLOGY

### COMMUNICATION SKILL PROGRAMME *AESTHETICS*

RESOURCE PERSON : JASEENA V  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

VENUE: AUDITORIUM

DATE : 10/01/2023

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Palamadam, Karad.P.O.- 679339



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Palamadam, Karad P.O.

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## PARTICIPATION LIST

Students participated in the programme "COMMUNICATION SKILL PROGRAMME INVOLVING PERCEPTIONS- AESTHETICS." on 10/01/2023

Sl.No.	Name	Department	Sign
1.	AMEEN ROSHAN T	BSC PSYCHOLOGY	
2.	AMJAD P	BSC PSYCHOLOGY	
3.	ANANYA KRISHNA T	BSC PSYCHOLOGY	
4.	ASWATHI A	BSC PSYCHOLOGY	
5.	ANJANA K V	BSC PSYCHOLOGY	
6.	DEEMA THABASSUM P	BSC PSYCHOLOGY	
7.	DEVIKA K P	BSC PSYCHOLOGY	
8.	DHANA FATHIMA P	BSC PSYCHOLOGY	
9.	FAHIDHA MUHAMMED	BSC PSYCHOLOGY	
10.	FAHMIDA SHIRIN K	BSC PSYCHOLOGY	
11.	FATHIMA JUHAINA	BSC PSYCHOLOGY	
12.	RINSIYA M	BSC PSYCHOLOGY	
13.	MUIZ MUHAIMIN V	BSC PSYCHOLOGY	
14.	MUHAMMED THAMEEM K	BSC PSYCHOLOGY	
15.	MUHAMMED RISIL M	BSC PSYCHOLOGY	

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16.	MISNA MARIYAM K P	BSC PSYCHOLOGY	<i>Misna Mariyam</i>
17.	RASHIDA C T	BSC PSYCHOLOGY	<i>Rashida</i>
18.	NAVEEN P	BSC PSYCHOLOGY	<i>Naveen</i>
19.	MUHAMMED THAMEEM K	BSC PSYCHOLOGY	<i>Thameem</i>
20.	MUHAMMED JINAN K K	BSC PSYCHOLOGY	<i>Jinan</i>
21.	KEERTHANA KRISHNAN C P	BSC PSYCHOLOGY	<i>Krk</i>
22.	HENNA K T	BSC PSYCHOLOGY	<i>Henna</i>
23.	HARSHIN T	BSC PSYCHOLOGY	<i>Harshin</i>
24.	JALWA RAHMAN A P	BSC PSYCHOLOGY	<i>Jalwa R</i>

*[Signature]*  
Coordinator

*[Signature]*  
HOD

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339

*[Signature]*  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339



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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or if any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of Psychology  
 Proposed Date : 11/01/2019  
 Name of the Programme : Enhancing Essay writing  
 Name of the Inaugurator / Guest : Anoop Parishman - K  
 Describe about the Programme : Assisted professor, Dept. of English SASG  
 Expected Expenses : Rs. Enhancing Essay writing or Not required  
 Funding : (Self / Aid from concerned authority / Management)

A language and communication skill enhancement progr

Programme committee recommendations  
 Signature of Programme Committee Convener

Finance committee recommendations (If required)  
 Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 01/10/2019  
 Approved/ Rejected with reason  
 Date :  
 Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents



Name of the Programme :  
 Whether entered in Programme Register  
 Website updated: upcoming events & Report  
 Submitted Bills  
 Report for IQAC received  
 Forwarded to Management

Org by :  
 Signature (Sankunny)  
 Signature (Makbool)  
 Signature (Nikhil Raj)  
 Signature (IQAC Coordinator)





"Empowering the youth for a brighter future"

# SAHYA ARTS & SCIENCE COLLEGE

Affiliated to the University of Calicut and recognised by the Govt. of Kerala

An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## POST EVENT REPORT

### ENHANCING ESSAY WRITING

DATE:14/01/2019

Programme Name:ENHANCING ESSAY WRITING

Number of Students:29

Name of the Coordinator: Marva CH

Assistant Professor, Department of Psychology

Date of event:11/01/2019


Resource person: Anoop Krishnan K

Assistant Professor, Department of English

Department of Psychology organized a language and communication skill programme named "ENHANCING ESSAY WRITING" by Anoop Krishnan K, Assistant professor, Department of English on 11/01/2019 at 10:30 a.m. The programme was coordinated by Marva CH, Assistant Professor, Department of Psychology. 29 students participated in the programme and benefited from it by enhancing their essay writing skills.

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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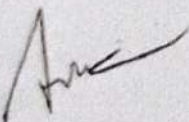
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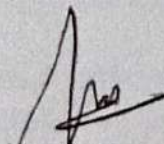
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## IMAGES OF THE EVENT




Anoop sir taking class on 11/01/2019

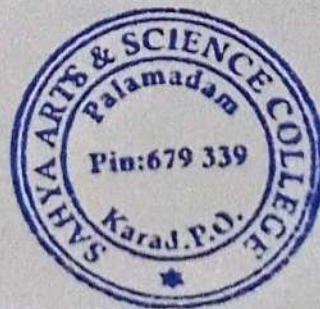
  
COORDINATOR

  
HOD

  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

PRINCIPAL

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339







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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

DATE:04/01/2019

From,

Marva CH

Assistant Professor

Department of Psychology

Sahya Arts and Science College,Wandoor

To,

The Principal

Sahya Arts and Science College, Wandoor

Respected Sir,

**Sub: Requisition for conducting a language and communication skill programme.**

A language and communication skill development program named "ENHANCING ESSAY WRITING" is scheduled to be held by the Department of Psychology on 11/01/2019. We are asking for your approval to hold this event with Anoop Krishnan K, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply.

Thanking you

Marva CH



Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE:07/01/2019

## CIRCULAR

We are glad to inform you that the Department of Psychology will host a language and communication skill development session for students of BSc Psychology and BA Economics on 11/01/2019 titled "ENHANCING ESSAY WRITING" at 10:30 a.m. To register, interested students must do so by 10/01/2019, at the latest, with the course coordinator.

All students can participate in the programme.

### CHIEF GUEST

Anoop Krishnan K

Assistant Professor of English

Sahya Arts and Science College

Wandoor

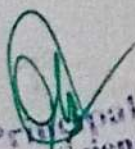
Name of the Coordinator: Marva CH

Contact No: 9061497639

Copy to,

1. HODs (BSc Psychology and BA Economics)
2. Office

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339  
principal



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POSTER OF LANGUAGE DEVELOPMENT PROGRAM.



ORGANISED BY  
DEPARTMENT OF PSYCHOLOGY

## ENHANCING ESSAY WRITING

RESOURCE PERSON: ANOOP KRISHNAN K  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

VENUE: AUDITORIUM  
DATE: 11/01/2019

SAHYA ARTS AND SCIENCE COLLEGE

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

Students participated in the programme "ENHANCING ESSAY WRITING" on 11/01/2019

Sl.No.	Name	Department	Sign
1.	FOUSAN C	BA ECONOMICS	<u>Fousan</u>
2.	GANAN K P	BA ECONOMICS	<u>Ganan</u>
3.	ISMAIL V	BA ECONOMICS	<u>Ismail</u>
4.	JASMAL K	BA ECONOMICS	<u>Jasmal</u>
5.	MANU R	BA ECONOMICS	<u>Manu</u>
6.	SWAPNA P	BA ECONOMICS	<u>Swapna</u>
7.	SONU MOL	BA ECONOMICS	<u>Sonu</u>
8.	SHIJIL E	BA ECONOMICS	<u>Shijil</u>
9.	SAFEER P	BA ECONOMICS	<u>Safeer</u>
10.	SHAMIL V	BA ECONOMICS	<u>Shamil</u>
11.	SHIJIL E	BA ECONOMICS	<u>Shijil</u>
12.	SWAPNA P	BA ECONOMICS	<u>Swapna</u>
13.	NISHAMA K	BA ECONOMICS	<u>Nishama</u>
14.	MRUDULA CK	BSc PSYCHOLOGY	<u>Mrudula</u>
15.	NISHANA VP	BSc PSYCHOLOGY	<u>Nishana</u>

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16.	RINCY K	BSc PSYCHOLOGY	
17.	RINSHAD N	BSc PSYCHOLOGY	
18.	UDAYALAL PP	BSc PSYCHOLOGY	
19.	ANISHA E	BSc PSYCHOLOGY	
20.	HASHIM K	BSc PSYCHOLOGY	
21.	HISANA P	BSc PSYCHOLOGY	
22.	HIBA AP	BSc PSYCHOLOGY	
23.	MINNA P	BSc PSYCHOLOGY	
24.	NESLA PP	BSc PSYCHOLOGY	
25.	ASNA AP	BSc PSYCHOLOGY	
26.	JOBISHA K	BSc PSYCHOLOGY	
27.	RIJUDAS C	BSc PSYCHOLOGY	
28.	SHIJILA KP	BSc PSYCHOLOGY	
29.	FAHMIDHA N	BSc PSYCHOLOGY	

Coordinator

HOD  
Sahya Arts & Science College  
Palamadam, Karad.P.O-679339



Sahya Arts & Science Coll,  
Palamadam, Karad.P.O- 679339

PRINCIPAL

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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or If any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of Economics  
 Proposed Date : 18/10/2022  
 Name of the Programme : Art & possibilities  
 Name of the Inaugurator / Guest : Shamma Nasreen.  
 Describe about the Programme :

Art & possibilities - A language and communication skill enhancement program

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

*[Signature]*  
 Signature of Programme Committee Convener

Finance committee recommendations (If required)

*[Signature]*  
 Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 10/10/2022

Name and Signature of the Coordinator/Convener/HOD

Approved/ Rejected with reason

Date :

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339



Municipal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339

Principal

### Official Use

Name of the Programme :

Date :

Org by :

Whether entered in Programme Register

Signature (Sankunny)

Website updated: upcoming events & Report

Signature (Makbool)

Submitted Bills

Signature (Nikhil Raj)

Report for IQAC received

Signature (IQAC Coordinator)

Forwarded to Management

*[Signature]*





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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## POST EVENT REPORT

DATE: 18/10/2022

Programme Name: A LANGUAGE AND COMMUNICATION SKILL PROGRAM -ART OF POSSIBILITIES.

Number of Students: 20

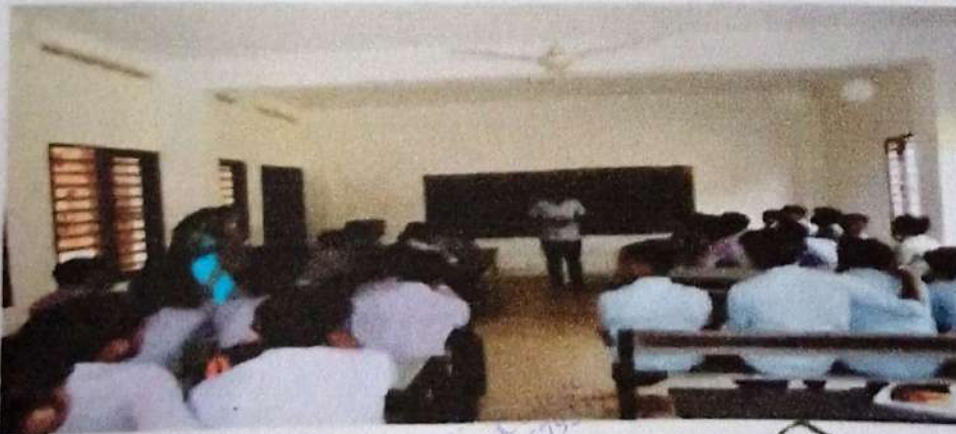
Name of the Coordinator: MUHAMMED IBRAHEEM K T

Date of event: 18/10/2022

Resource person: Shamna Nasreen.

The Department of Economics organized a language and communication development programme named "ART OF POSSIBILITIES." by Shamna Nasreen . on 18/10/2022 at 11:30 am. The programme was coordinated by Muhammed Ibraheem K T, H.O.D( Department of Economics). 20 students participated in the programme. The programme helped the students to elevate their language skill.

### IMAGES OF THE EVENT



Students attending the class on 18/10/2022

Principal  
Sahya Arts & Science College  
Palamadam, Karad P.O. - 679339



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## REQUEST LETTER

DATE: 12/10/2022

From

Muhammed Ibraheem K T

H.O.D

Department of Economics

Sahya Arts and Science College, Wandoor

To

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication development program.**

A language and communication development program course titled "ART OF POSSIBILITIES" is scheduled to be held by the department of Economics on 18/10/2022. We are asking for your approval to hold this event with Shamna Nasreen, Assistant professor (Department of English), Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply for our students.

**POSTER OF LANGUAGE DEVELOPMENT PROGRAM**

*Principal*  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339



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An undertaking of SahyaPravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

DATE: 12/10/2022

From

Muhammed Ibraheem K T  
H.O.D  
Department of Economics  
Sahya Arts and Science College, Wandoor

To

IQAC  
Sahya Arts and Science College, Wandoor  
Through HOD

Sir,

**Sub: Requisition for conducting a language and communication development program.**

A language and communication development program course titled "ART OF POSSIBILITIES. ." is scheduled to be held by the department of Economics on 18/10/2022. We are asking for your approval to hold this event with Shamna Nasrren , Assistant professor ( Department of English ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

Muhammed Ibraheem KT



Principal  
Sahya Arts & Science College  
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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE: 12/10/2022

## CIRCULAR

We are glad to inform you that the Department of Economics will host a language and communication skill development session for our students on 18/10/2022 titled "ART OF POSSIBILITIES." To register, interested students must do so by 14/10/2022, at the latest, with the course coordinator.

All students can participate in the program.

### CHIEF GUEST

NAME : SHAMNA NASREEN

Assistant professor ( Department of English.)

Sahya Arts and Science College, Wandoor

Name Of the Coordinator: Muhammed Ibraheem K T

Contact No: 94466 70848

Copy to,

1. All HODs
2. Library
3. Office

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339  
Principal

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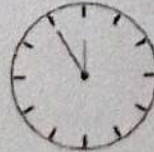
ORGANISED BY  
DEPARTMENT OF ECONOMICS

LANGUAGE DEVELOPMENT PROGRAMME -

## ART OF POSSIBILITIES

RESOURCE PERSON SHAMNA NASREEN  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

VENUE: SEMINAR HALL  
DATE: 18/10/2022



SAHYA ARTS AND SCIENCE COLLEGE

*Principal*  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



*Principal*  
Sahya Arts & Science College  
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## PARTICIPATION LIST

Students participated in the programme "ART OF POSSIBILITIES " on 18/10/2022

Sl.No.	Name	Department	Sign
1.	AKHIL N	B A ECONOMICS	
2.	AKHIL P	B A ECONOMICS	
3.	AMNA PARVEEN	B A ECONOMICS	
4.	JASIRA P P	B A ECONOMICS	
5.	HISANA THASNI KT	B A ECONOMICS	
6.	HIDA FATHIMA P	B A ECONOMICS	
7.	HIBA THASNI P	B A ECONOMICS	
8.	DEEPA DAS C	B A ECONOMICS	
9.	FAHMIDA FARSANA T	B A ECONOMICS	
10.	GOPIKA E M	B A ECONOMICS	
11.	BINSHA P	B A ECONOMICS	
12.	JUMAILA YASMIN K	B A ECONOMICS	
13.	MOHAMMED SHIBILI C T	B A ECONOMICS	
14.	MOHAMMED SWALIH T H	B A ECONOMICS	
15.	MUHAMMED FAYIZ V P	B A ECONOMICS	
16.	MUHAMMED SHAMIL C K	B A ECONOMICS	
17.	NAINA RINSHI M	B A ECONOMICS	
18.	FARHAN T	B A ECONOMICS	

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19.	BABY MANNA V	B A ECONOMICS	<i>P. Manna</i>
20.	JUMAILA YASMIN	B A ECONOMICS	<i>Jumaila</i>

*K.S.*  
Coordinator

*K.S.*  
HOD

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339







# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or If any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of English.  
 Proposed Date : 16/11/2022  
 Name of the Programme : Listening, Speaking, and Reading and Writing  
 Name of the Inaugurator / Guest : Sree Ranganathan. M (Asst. professor Dept. of Second Year (SASC))  
 Describe about the Programme :

Language and Communication Skill - Program

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 16/11/2022

Name and Signature of the Coordinator/Convener/HOD

Approved/ Rejected with reason

Date :

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

Official Use

Date:

Org by :

Name of the Programme :  
 Whether entered in Programme Register  
 Website updated: upcoming events & Report  
 Submitted Bills  
 Report for IQAC received

Signature (Sankunny)  
 Signature (Makbool)  
 Signature (Nikhil Raj)  
 Signature (IQAC Coordinator)

Forwarded to Management

Principal Sahya Arts & Science College Palamadam, Karad. P.O. - 679339

Principal Sahya Arts & Science College Palamadam, Karad. P.O. - 679339







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## POST EVENT REPORT

EFFECTIVE LANGUAGE SKILL -LISTENING, SPEAKING, READING AND WRITING

DATE: 16/11/2022

Programme Name: EFFECTIVE LANGUAGE SKILL -LISTENING, SPEAKING, READING AND WRITING

Number of Students: 30

Name of the Coordinator: ANOOP KRISHNAN.K


Date of event: 16/11/2022

Resource person: SREERENGANATHAN M

The Department of English organized a LANGUAGE AND COMMUNICATION SKILL development programme named "LISTENING, SPEAKING, READING AND WRITING I" by SREERENGANATHAN M on 16/11/2022 at 10:30 am. The programme was coordinated by Anoop Krishnan k, H.O.D( Department of English). 30 students participated in the programme. The programme helped the students to elevate their Malayalam language skill

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



  
Principal  
Sahya Arts & Science College  
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## IMAGES OF THE EVENT



students attending the class on 16/11/2022 by Sreenganathan

*Sreenganathan*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339



*Sreenganathan*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

DATE: 10/11/2022

From

Anoop Krishnan. K

H.O.D

Department of English

Sahya Arts and Science College, Wandoor

To

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication skill program.**

A language and communication skill development course titled "-LISTENING, SPEAKING, READING AND WRITING ." is scheduled to be held by the department of English on 16/11/2022. We are asking for your approval to hold this event with SREERENGANATHAN M , Assistant professor ( Department of Language ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

*Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339*



*Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339*

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DATE: 10/11/2022

## CIRCULAR

We are glad to inform you that the Department of English will host a language and communication skill development session for our students on 16/11/2022/2022 titled "LISTENING, SPEAKING, READING AND WRITING ." To register, interested students must do so by 14/11/2022, at the latest, with the course coordinator.

All students can participate in the program.

### CHIEF GUEST

NAME: SREERENGANATHAN M

Assistant professor (Department of Malayalam)

Sahya Arts and Science College, Wandoor

Name of the Coordinator: Anoop Krishnan, K

Contact No: 97463 56140

Copy to,

1. All HODs
2. Library
3. Office

*Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339*



*Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339*

Principa

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# SAHYA ARTS & SCIENCE COLLEGE

Affiliated to the University of Calicut and recognised by the Govt. of Kerala

An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

POSTER OF LISTENING, SPEAKING, READING AND WRITING . A LANGUAGE DEVELOPMENT PROGRAM



ORGANISED BY DEPARTMENT OF ENGLISH

## EFFECTIVE LANGUAGE SKILLS

RESOURCE PERSON : SREERENGANATHAN  
ASSISTANT PROFESSOR  
DEPARTMENT OF MALAYALAM

VENUE : SEMINAR HALL

DATE : 16/11/2022

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## PARTICIPANTS LIST

Students participated in the programme "EFFECTIVE LANGUAGE SKILL -LISTENING, SPEAKING, READING AND WRITING " on 16/11/2022.

Sl.No.	Name	Department	Sign
1	AMNA PARVEEN	B A ECONOMICS	
2	JASIRA P P	B A ECONOMICS	
3	HISANA THASNI KT	B A ECONOMICS	
4	HIDA FATHIMA P	B A ECONOMICS	
5	HIBA THASNI P	B A ECONOMICS	
6	DEEPA DAS C	B A ECONOMICS	
7	MOHAMMED FAVAZ P	BSc CHEMISTRY	
8	MOHEMMED NIYAZ M	BSc CHEMISTRY	
9	MUHAMMED SINAN PUNNAPPALA	BSc CHEMISTRY	
10	MUHAMMED THWAHA VP	BSc CHEMISTRY	
11	NAJMA P	BSc CHEMISTRY	
12	SHAFNA T	BSc CHEMISTRY	
13	SISIRA C S	BSc CHEMISTRY	

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14	AMEEN RAHMAN K	BSC GEOLOGY	<i>Ameen</i>
15	ASHIFA FARVIMN	BSC GEOLOGY	<i>Ashifa</i>
16	LULU HANNA P K	BA ENGLISH	<i>Lulu</i>
17	RASNA M	BA ENGLISH	<i>Rasna</i>
18	SANDRA M	BA ENGLISH	<i>Sandra</i>
19	SHAHMA T	BA ENGLISH	<i>Shahma</i>
20	SOJAS MS	BA ENGLISH	<i>Sojas</i>
21	FATHIMA HIBA K P	BA ENGLISH	<i>Hiba</i>
22	HANA CK	BA ENGLISH	<i>Hana</i>
23	FATHIMA NOUREEN A	BSC PSYCHOLOGY	<i>Nouris</i>
24	FEBNA SHERY P	BSC PSYCHOLOGY	<i>Febna</i>
25	HIBA NASREEN K	BSC PSYCHOLOGY	<i>Hiba</i>
26	HOWRA ABDUL VAHAB P	BSC PSYCHOLOGY	<i>Howra</i>
27	IRFANA M	BSC PSYCHOLOGY	<i>Irfana</i>
28	MINU FARISHA P	BSC PSYCHOLOGY	<i>Minu</i>
29	MUHSINA M	BSC PSYCHOLOGY	<i>Muhsina</i>
30	NAFIYA	BSC PSYCHOLOGY	<i>Nafiya</i>

Coordinator

Principal  
Sahya Arts & Science College  
Palamadam, Karad P.O.- 679339

HOD



Principal

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or If any other circumstances it not be less than three days of proposed date)

Department / Unit : P.G.D.C.M  
 Proposed Date : 13-01-2022  
 Name of the Programme : IMPROVING COMMUNICATION SKILLS IN ENGLISH  
 Name of the Inaugurator / Guest : G. Suresh Kumar  
 Describe about the Programme : (Asst. professor, Dept. of English SASC)

language and communication enhancement program - Improving Communication

Expected Expenses : Rs. or Not required Skills in English

Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 06-01-2022

Name and Signature of the Coordinator/Convener/HOD

Approved/ Rejected with reason

Date :

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

Principal Sahya Arts & Science College Palamadam, Karad. P.O. - 679339

Principal Sahya Arts & Science College Palamadam



Official Use

Name of the Programme :

Whether entered in Programme Register  
Website updated: upcoming events & Report  
Submitted Bills  
Report for IQAC received

Org by :  
Signature (Sankunny)  
Signature (Makbool)  
Signature (Nikhil Raj)  
Signature (IQAC Coordinator)

Forwarded to Management





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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## POST EVENT REPORT

### IMPROVING COMMUNICATION SKILLS IN ENGLISH

DATE:14/01/2022

Programme Name:IMPROVING COMMUNICATION SKILLS IN ENGLISH

Number of Students:22

Name of the Coordinator: Neethu C


Assistant Professor, PG Department of Commerce

Date of event:13/01/2022


Resource person: Greeshma KP

Assistant Professor, Department of English

PG Department of Commerce organized a language and communication skill programme named "IMPROVING COMMUNICATION SKILLS IN ENGLISH" by Greeshma KP, Assistant professor, Department of English on 13/01/2022 at 01:30 p.m. The programme was coordinated by Neethu C, Assistant Professor, PG Department of Commerce. 22 students participated in the programme. This programme enables the students to improve their confidence and enhance skills in communication, public speaking and report presentation. The students were given study materials and provided practical sessions to speak and write in English.

  
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## IMAGES OF THE EVENT



GREESHMA addressing the students on 13/01/2022

COORDINATOR

HOD

Principal  
Sahya Arts & Science College  
Palamadam, Karad P.O - 679339

PRINCIPAL

Principal  
Sahya Arts & Science College  
Palamadam, Karad P.O - 679339



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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

REQUEST LETTER

DATE:06/01/2022

From,

Neethu C

Assistant Professor

PG Department of Commerce

Sahya Arts and Science College, Wandoor

To,

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

Sub: Requisition for conducting a language and communication skill programme.

A language and communication skill development programme named "IMPROVING COMMUNICATION SKILLS IN ENGLISH" is scheduled to be held by the PG Department Commerce on 13/01/2022. We are asking for your approval to hold this event with Greeshma KP, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply.

Thanking you

Neethu-C

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

DATE: 06/01/2022

From,

Neethu C  
Assistant Professor  
PG Department of Commerce  
Sahya Arts and Science College, Wandoor

To,

The IQAC  
Sahya Arts and Science College, Wandoor

Respected Sir,

**Sub: Requisition for conducting a language and communication skill programme.**

A language and communication skill development programme named "IMPROVING COMMUNICATION SKILLS IN ENGLISH" is scheduled to be held by the PG Department Commerce on 13/01/2022. We are asking for your approval to hold this event with Greeshma KP, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply.

Thanking you

Neethu C

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE:08/01/2022

## CIRCULAR

We are glad to inform you that the PG Department of Commerce will host a language and communication skill development session for students of BCom on 13/01/2019 titled "Improving communication skills in English" at 01:30 PM. To register, interested students must do so by 12/01/2022, at the latest, with the course coordinator.

All students can participate in the programme.

### CHIEF GUEST

Greeshma KP

Assistant Professor of English

Sahya Arts and Science College

Wandoor

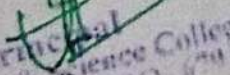
Name of the Coordinator: Neethu C

Contact No: 9539455865

Copy to,

1. HOD

2. Office  
Principal

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad P.O. 679339



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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

**POSTER OF LANGUAGE AND COMMUNICATION SKILL PROGRAM**



ORGANISED BY  
PG DEPARTMENT OF COMMERCE

## IMPROVING COMMUNICATION SKILLS IN ENGLISH

RESOURCE PERSON: GREESHMA KP  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

VENUE: AUDITORIUM  
DATE: 13/01/2022

SAHYA ARTS AND SCIENCE COLLEGE

*Principal*  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339



*Principal*  
Sahya Arts & Science College  
Palamadam, Karad, P.O. - 679339

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Students participated in the programme "IMPROVING COMMUNICATION SKILLS IN ENGLISH" on  
13/01/2022

Sl.No.	Name	Department	Sign
1.	ADHITYA E	BCom FINANCE	
2.	AJMAL T	BCom FINANCE	
3.	ALBIN RAJI	BCom FINANCE	
4.	ANAS K	BCom FINANCE	
5.	DEEPAK MK	BCom FINANCE	
6.	FASNA C	BCom FINANCE	
7.	FASNA MK	BCom FINANCE	
8.	GOKULDAS K	BCom FINANCE	
9.	GOPIKA V	BCom FINANCE	
10.	FASAL M	BCom CA	
11.	FIDHA A	BCom CA	
12.	JINSHID A P	BCom CA	
13.	JOB JOSEPH	BCom CA	
14.	NAJIN P	BCom CA	
15.	RAMZAN K	BCom CA	

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16.	SHIFNA K	BCom CA	
17.	VISHNU P	BCom CA	
18.	ANJU K	BCom COOPERATION	
19.	ATHUL K	BCom COOPERATION	
20.	FARHAN N K	BCom COOPERATION	
21.	RINSHIDA M	BCom COOPERATION	
22.	SHAHANA SHERIN P T	BCom COOPERATION	

Coordinator

HOD

Principal  
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Principal  
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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or If any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of Chemistry  
 Proposed Date : 12/10/2021  
 Name of the Programme : Learning Commercial Arabic  
 Name of the Inaugurator / Guest : Afeev  
 Describe about the Programme : (Asst. Professor, Dept. of Language (SASU))

Language and Communication Skill enhanced program -  
 Learning Commercial Arabic

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

*[Signature]*  
 Signature of Programme Committee Convener

Finance committee recommendations (If required)

*[Signature]*  
 Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 06/10/2021

Approved/ Rejected with reason

Date :

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

Name and Signature of the  
 Coordinator/Convener/HOD  
*[Signature]*  
 Principal  
 Sahya Arts & Science College  
 Palamadam, Karad.P.O.- 679339



Name of the Programme :

Official Use

Date :

Org by :

Whether entered in Programme Register  
 Website updated: upcoming events & Report  
 Submitted Bills  
 Report for IQAC received

Signature (Sankunny)  
 Signature (Makbool)  
 Signature (Nikhil Raj)  
 Signature (IQAC Coordinator)

Forwarded to Management





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## POST EVENT REPORT

### LEARNING COMMERCIAL ARABIC

DATE: 12/10/2021

Programme Name : Learning commercial Arabic

Number of Students : 20

Name of the Coordinator : Dr.Alikutty P

Date of event : 12/10/2021

Resource person : Affef v

The Department of Chemistry organized a language and communication program named " Learning commercial Arabic. " by Affef v on 12/10/2021 at 01:30 pm. The programme was coordinated by Dr.Alikutty P , H.O.D , Dept. of Chemistry. 20 students participated in the programme. The program helped the students to enhance their knowledge about Arabic language

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Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



*Principal*  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

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
## IMAGES OF THE EVENT



students attending the class on 12/10/2021 by Affef .

  
COORDINATOR

Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

  
HOD



  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

PRINCIPAL

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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

DATE : 06/10/2021

From

Dr.Alikutty P ,

H.O.D

Department of Chemistry.

Sahya Arts and Science College, Wandoor

To

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication program.**

A language and communication program titled " Learning commercial Arabic." is scheduled to be held by the department of chemistry on 12/10/2021. We are asking for your approval to hold this event with Affef v , Assistant professor ( Department of languages), Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply for our students' sake.

Thanking you

Dr.Alikutty P ,

Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O-679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O-679339

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An undertaking of SahyaPravasi Co-operative Society Ltd No. M. 862, Wandoor

## REQUEST LETTER

06/10/2021

From

Dr.Alikutty P

H.O.D

Department of Chemistry.

Sahya Arts and Science College, Wandoor

To

IQAC

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication program.**

A language and communication program titled " Learning commercial Arabic." is scheduled to be held by the department of chemistry on 12/10/2021. We are asking for your approval to hold this event with Affef v , Assistant professor ( Department of languages), Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply for our students' sake.

Thanking you

Dr.Alikutty P

  
  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.-679339







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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE:06/10/2021

## CIRCULAR

We are glad to inform you that the Department of Chemistry will host a **language and communication program** for our students on 12/10/2021 titled " Learning commercial Arabic. ". To register, interested students must do so by 08/10/2021, at the latest, with the course coordinator.

All students can participate in the program.

### CHIEF GUEST

NAME : AFFEF V

Assistant professor ( Department of languages)

Sahya arts and Science College,Wandoor

Name Of The Coordinator: Dr.Alikutty P ,

Contact No: 94466 35171

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POSTER OF LANGUAGE DEVELOPMENT PROGRAM



ORGANISED BY  
DEPARTMENT OF CHEMISTRY

## LEARNING COMMERCIAL ARABIC

RESOURCE PERSON: AFEEF V  
ASSISTANT PROFESSOR  
DEPARTMENT OF LANGUAGES

VENUE: AUDITORIUM  
DATE: 12/10/2021

SAHYA ARTS AND SCIENCE COLLEGE

*Handwritten signature*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



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## PARTICIPATION LIST

Students participated in the programme "LEARNING COMMERCIAL ARABIC" on DATE 12/10/2021

Sl.No.	Name	Department	Sign
1.	ANAMIKA TP	BSC CHEMISTRY	
2.	GAYATHRY P	BSC CHEMISTRY	
3.	HIBA MAJEEED P	BSC CHEMISTRY	
4.	HRIDYA VENUGOPAL M	BSC CHEMISTRY	
5.	LABEEBA K	BSC CHEMISTRY	
6.	MOHAMMED FAVAZ P	BSC CHEMISTRY	
7.	MOHEMMED NIYAZ M	BSC CHEMISTRY	
8.	MUHAMMED SINAN PUNNAPPALA	BSC CHEMISTRY	
9.	MUHAMMED THWAHA VP	BSC CHEMISTRY	
10.	NAJMA P	BSC CHEMISTRY	
11.	SHAFNA T	BSC CHEMISTRY	
12.	SISIRA C S	BSC CHEMISTRY	
13.	ANJANA T	BSC CHEMISTRY	
14.	DRISYA T	BSC CHEMISTRY	
15.	FATHIMA NIDHA V P	BSC CHEMISTRY	
16.	HASEEB T T	BSC CHEMISTRY	
17.	JAMSHEENA E K	BSC CHEMISTRY	
18.	MUBTHASIMA NASRIN M	BSC CHEMISTRY	

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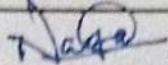
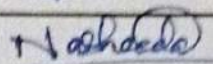


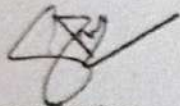
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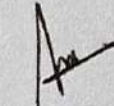
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19.	NAJA THESNEEM V P	BSC CHEMISTRY	
20.	NASHEEDA JABIN M T	BSC CHEMISTRY	



Coordinator



HOD



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

Principal



Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339







# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or If any other circumstances it not be less than three days of proposed date)

Department / Unit : Department of Chemistry  
 Proposed Date : 07/12/2021  
 Name of the Programme : Workshop on IELTS  
 Name of the Inaugurator / Guest : Farhana Fazal  
 Describe about the Programme : (Dept of English, SASC)

A language and Communication Skill program  
 Workshop on IELTS

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 01/12/2021

Name and Signature of the  
 Coordinator/Convener/HOD

Approved/ Rejected with reason

Date :

Principal

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

### Official Use

Name of the Programme : Date : Org by :  
 Whether entered in Programme Register : Signature (Sankunny)  
 Website updated: upcoming events & Report : Signature (Makbool)  
 Submitted Bills : Signature (Nikhil Raj)  
 Report for IQAC received : Signature (IQAC Coordinator)  
 Forwarded to Management





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## POST EVENT REPORT

A LANGUAGE AND COMMUNICATION SKILL PROGRAM - WORKSHOP ON IELTS

DATE: 07/12/2021

Programme Name: WORKSHOP ON IELTS

Number of Students: 18

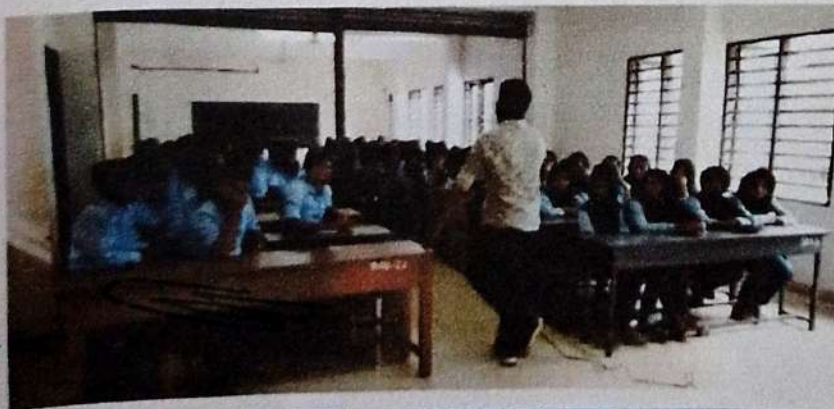
Name of the Coordinator: Shabnam

Date of event: 07/12/2021

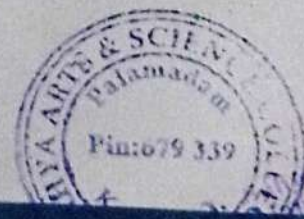
Resource person: Farhana Fazal

The Department of Chemistry organized a language and communication programme named "WORKSHOP ON IELTS " by Farhana Fazal on 07/12/2021 at 10:30 am. The programme was coordinated by Shabnam, Assistant Professor, Department of Chemistry. 18 students participated in the programme. The programme helped the students to increase their English language fluency..

### IMAGES OF THE EVENT



Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339



Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339

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students attending workshop on 07/12/2021

## REQUEST LETTER

DATE : 01/12/2021

From

Shabnam

Assistant Professor

Department of chemistry

Sahya Arts and Science College, Wandoor

To

The Principal


Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication programme .**

A language and communication development course titled "WORKSHOP ON IELTS " is scheduled to be held by the department of Chemistry on 07/12/2021. We are asking for your approval to hold this event with Farhana Fazal , Assistant professor ( Department of English. ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339



  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

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## REQUEST LETTER

DATE : 01/12/2021

From

Shabnam

Assistant Professor

Department of chemistry

Sahya Arts and Science College, Wandoor

To

IQAC

Sahya Arts and Science College, Wandoor

Through HOD

Sir,

**Sub: Requisition for conducting a language and communication programme .**

A language and communication development course titled "WORKSHOP ON IELTS " is scheduled to be held by the department of Chemistry on 07/12/2021. We are asking for your approval to hold this event with Farhana Fazal , Assistant professor ( Department of English. ) Sahya Arts and Science College , Wandoor. I am looking forward to your positive reply for our students' sake.

Thanking You

Shabnam

**Principal**  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339







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DATE: 01/12/2021

## CIRCULAR

We are glad to inform you that the Department OF Chemistry will host an ICT skill development session for our students on 07/12/2021 titled "WORKSHOP ON IELTS ". To register, interested students must do so by 02/12/2021 , at the latest, with the course coordinator.

All students can participate in the programme.

### CHIEF GUEST

NAME : Farhana Fazal

Assistant professor (Department of English.)


Sahya Arts and science college, Wandoor

Name Of The Coordinator : Shabnam

Contact No : 95625 46465

Copy to,

1. All HODs
2. Library
3. Office

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O- 679339  
Principal



  
Sahya Arts & Science College  
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## POSTER OF WORKSHOP ON IELTS- A LANGUAGE AND COMMUNICATION DEVELOPMENT PROGRAM



ORGANISED BY  
DEPARTMENT OF CHEMISTRY

### WORKSHOP ON IELTS

RESOURCE PERSON: FARHANA FAZAL  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

UNIT : SEMINARIAL  
DATE : 07/12/2021



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## PARTICIPATION LIST

Students participated in the programme "WORKSHOP ON IELTS" on DATE 07/12/2021

Sl.No.	Name	Department	Sign
1.	ANAMIKA TP	BSc CHEMISTRY	Anamika
2.	GAYATHRY P	BSc CHEMISTRY	Gayathry
3.	HIBA MAJEEED P	BSc CHEMISTRY	Hiba
4.	HRIDYA VENUGOPAL M	BSc CHEMISTRY	Hridya
5.	LABEEBA K	BSc CHEMISTRY	Labeeba
6.	MOHAMMED FAVAZ P	BSc CHEMISTRY	Favaz
7.	MOHEMMED NIYAZ M	BSc CHEMISTRY	Niyaz
8.	MUHAMMED SINAN PUNNAPPALA	BSc CHEMISTRY	Sinan
9.	MUHAMMED THWAHA VP	BSc CHEMISTRY	Thawha
10.	NAJMA P	BSc CHEMISTRY	Najma
11.	SHAFNA T	BSc CHEMISTRY	Shafna
12.	SISIRA C S	BSc CHEMISTRY	Sisira
13.	AMEEN RAHMAN K	BSC GEOLOGY	Ameen
14.	ASHIFA FARVIMN	BSC GEOLOGY	Ashifa
15.	SHIBIL AMAN A V	BSC GEOLOGY	Shibil
16.	ANSHIDHA M	BSc CHEMISTRY	Anshida
17.	DRISYA T	BSc CHEMISTRY	Drisya

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18.	ANJANA T	BSc CHEMISTRY	<i>Anjana</i>
-----	----------	---------------	---------------

*[Signature]*

Coordinator

*[Signature]*

HOD

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

Principal

*[Signature]*  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339



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# SAHYA ARTS & SCIENCE COLLEGE

Palamadam, Wandoor

## APPLICATION FOR PROGRAMME

(This application should be submitted at least one week or if any other circumstances it not be less than three days of proposed date)

Department / Unit : Dept. of Chemistry  
 Proposed Date : 13/01/2020  
 Name of the Programme : Workshop on formal writing  
 Name of the Inaugurator / Guest : Jaseena.V  
 Describe about the Programme :

Language and Communication Skill Program -  
workshop on formal writing

Expected Expenses : Rs. or Not required  
 Funding : (Self / Aid from concerned authority / Management)

Programme committee recommendations

Signature of Programme Committee Convener

Finance committee recommendations (If required)

Signature of Finance Committee Convener

Kindly allow to conduct the above said Programme at our college. I assure you to submit the report to the IQAC Coordinator with relevant documents and make sure to maintain all the college atmosphere settled in precedential stage.

Date: 06/01/2020

Name and Signature of the Coordinator/Convener/HOD

Approved/ Rejected with reason .....

Date :

Principal

Nb:- Each copy of the Programme report should be filed in concerned department with relevant documents

### Official Use

Name of the Programme : Date : Org by :  
 Whether entered in Programme Register : Signature (Sankunny)  
 Website updated: upcoming events & Report : Signature (Makbool)  
 Submitted Bills : Signature (Nikhil Raj)  
 Report for IQAC received : Signature (IQAC Coordinator)  
 Forwarded to Management





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## POST EVENT REPORT

### WORKSHOP ON FORMAL WRITING

DATE:14/01/2020

Programme Name:Workshop on formal writing

Number of Students:23

Name of the Coordinator: Arunima KV

Assistant Professor, Department of Chemistry

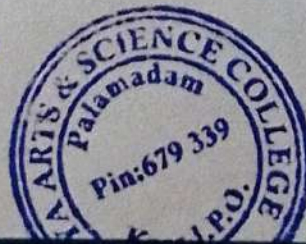
Date of event: 13/01/2020

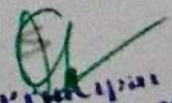
Resource person: Jaseena V

Assistant Professor, Department of English

Department of Chemistry organized a language and communication skill programme named "WORKSHOP ON FORMAL WRITING" by Jaseena V, Assistant professor, Department of English on 13/01/2020 at 2:30 p.m. The programme was coordinated by Arunima KV, Assistant Professor, Department Of Chemistry. 23 students participated in the programme. The programme helped the students to distinguish between formal and informal writing and students were able to overcome lack of confidence while writing a CV or a resume.

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339



  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O- 679339

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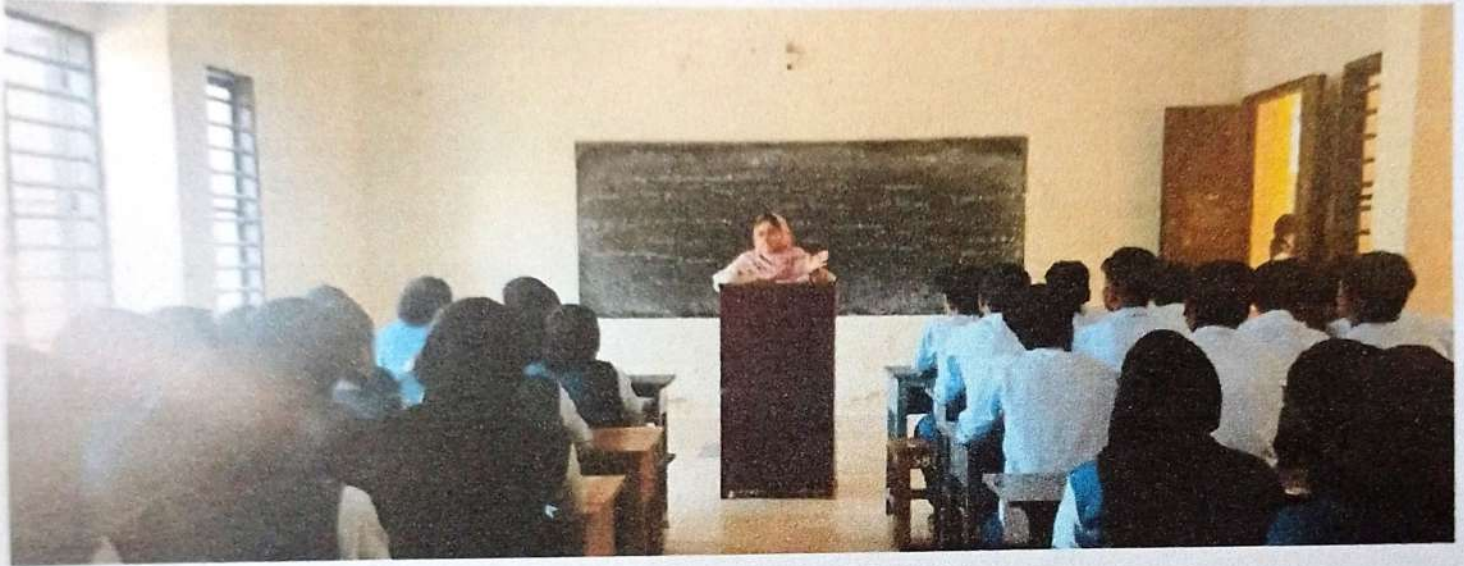
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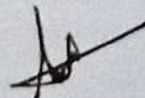
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## IMAGES OF THE EVENT



Jaseena addressing the students on 13/10/2020

  
COORDINATOR

  
HOD

  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



Principal  
Sahya Arts & Science College  
Karad, P.O.- 679339

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## REQUEST LETTER

DATE:06/01/2020

From,

Arunima KV

Assistant Professor

Department of Chemistry

Sahya Arts and Science College, Wandoor

To,

The Principal

Sahya Arts and Science College, Wandoor

Through HOD

Respected Sir,

**Sub: Requisition for conducting a language and communication skill programme.**

A language and communication skill development programme named "workshop on formal writing" is scheduled to be held by the Department of Chemistry on 13/01/2020. We are asking for your approval to hold this event with Jaseena V, Assistant Professor, Department of English, Sahya Arts and Science College, Wandoor. I am looking forward to your positive reply

Thanking you

Arunima KV

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339

  
Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O.- 679339



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An undertaking of Sahya Pravasi Co-operative Society Ltd No. M. 862, Wandoor

DATE:07/01/2020

## CIRCULAR

We are glad to inform you that the Department of Chemistry Will host a language and communication skill development session for our students on 13/01/2020 titled " **WORKSHOP ON FORMAL WRITING**" at 2:30 PM. To register, interested students must do so by 10/01/2020, at the latest, with the course coordinator.

All students can participate in the programme.

### CHIEF GUEST

Jaseena V

Assistant Professor of English

Sahya Arts and Science College

Wandoor


Name of the Coordinator:Arunima KV

Contact No:9447988626

Copy to,

1. All HODs

2. Office  
Principal

  
Principal  
Sahya Arts & Science College  
Wandoor, Karad.P.O.- 679339



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POSTER OF WORKSHOP ON FORMAL WRITING



ORGANISED BY  
DEPARTMENT OF CHEMISTRY

## WORKSHOP ON FORMAL WRITING

RESOURCE PERSON : JASEENA.V  
ASSISTANT PROFESSOR  
DEPARTMENT OF ENGLISH

DATE:13/01/2020  
VENUE:SEMINAR HALL

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Principal  
Sahya Arts & Science College  
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Principal  
Sahya Arts & Science College  
Palamadam, Karad.P.O-679339

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Students participated in the programme "WORKSHOP ON FORMAL WRITING" on 13/01/2020

Sl.No.	Name	Department	Sign
1.	AKSHAYA S	BSc CHEMISTRY	
2.	FIDHAMOL N	BSc CHEMISTRY	
3.	HADIYA VP	BSc CHEMISTRY	
4.	LISNA	BSc CHEMISTRY	
5.	SREELAKSHMI P	BSc CHEMISTRY	
6.	AJITH CP	BCom FINANCE	
7.	ATHIF P	BCom FINANCE	
8.	LENIN KK	BCom FINANCE	
9.	MUBASHR A	BCom FINANCE	
10.	NIJIN DAS M	BCom FINANCE	
11.	NIKHIL A K	BCom FINANCE	
12.	NIKHIL RAJ R	BCom FINANCE	
13.	ABSHAR V	BCom COOPERATION	
14.	ANJANA M	BCom COOPERATION	
15.	DEEPAK CP	BCom COOPERATION	

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16.	ANSHID M	BCom COOPERATION	<i>Anshid</i>
17.	BIBIN E	BCom COOPERATION	<i>Bibin</i>
18.	FAHMIDA P	BCom COOPERATION	<i>Fahmida</i>
19.	FARSHID P	BCom COOPERATION	<i>Farshid</i>
20.	FAHIMA K	BA ENGLISH	<i>Fahima</i>
21.	HANAN O	BA ENGLISH	<i>Hanan</i>
22.	HIBA AA	BA ENGLISH	<i>Hiba</i>
23.	KAVYA K	BA ENGLISH	<i>Kavya</i>

Coordinator

HOD



Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339

Principal  
Sahya Arts & Science College  
Palamadam, Karad, P.O.- 679339

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