



# SAHYA ARTS & SCIENCE COLLEGE

Affiliated to the University of Calicut & Recognized by Govt. of Kerala

An Undertaking of Sahya Pravasi Co-operative Society Ltd.No. M 862

*Empowering the Youth for a Brighter Future...*



## Academic Handbook & Calendar 2022-23

PALAMADAM, KARAD P.O., WANDOOR

Malappuram Dt., Kerala - 679 339

Tel : 9061246555, 9207246555

Academic Handbook & Calendar 2022-23

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PALAMADAM, KARAD P.O., WANDOOR

Malappuram Dt., Kerala - 679 339

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# SAHYA ARTS AND SCIENCE COLLEGE

PALAMADAM, KARAD (PO), WANDOOR  
MALAPPURAM DISTRICT, KERALA 679 339

AFFILIATED TO THE UNIVERSITY OF CALICUT AND  
RECOGNIZED BY THE GOVT. OF KERALA

Established : 2013

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## ACADEMIC HANDBOOK AND CALENDAR 2022-23

Name :

Class :

Adm. No. :

Mentor :

Blood Group :

Name of the Parent :

Address :

Telephone No :

Email :

**“EMPOWERING THE YOUTH FOR A BRIGHTER FUTURE”**

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## പ്രാർത്ഥന

പാരം ദയാലുവായ് ദാക്ഷിണ്യശാലിയായ്  
 വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
 നിവിലലോകങ്ങൾക്കുമേക രക്ഷകനാകും  
 അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും  
 അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും

പരമകാരുണ്യവാൻ കരുണാനിധിയേ  
 വിധി പറയും ദിവസത്തിൻ ഏകാധിപനേ  
 നിയതമാരാധിപ്പൂ ഞങ്ങളങ്ങയെ മാത്രം  
 സതതം സഹായമർത്ഥിപ്പതും തിരുമുമ്പിൽ

നയിക്കേണം ഞങ്ങളെ നേരായ മാർഗത്തിൽ  
 നിന്നനുഗ്രഹപാത്രമായോർതൻ മാർഗത്തിൽ  
 അങ്ങയാൽ കോപിച്ച് ക്ഷെപ്ടോരുടെ വഴിയല്ല  
 സന്മാർഗഭ്രഷ്ടർ തൻ വഴിയിലുമല്ല

പാരം ദയാലുവായ് ദാക്ഷിണ്യശാലിയായ്  
 വാഴുന്നൊരീശ്വരൻ തിരുനാമത്തിൽ  
 നിവിലലോകങ്ങൾക്കുമേക രക്ഷകനാകും  
 അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും  
 അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും  
 അഖിലേശ്വരനല്ലയോ സകല സ്തുതിയും

## THE CONSTITUTION OF INDIA

### PREAMBLE

WE, THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a <sup>3</sup>[SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC and to secure to all its citizens:

JUSTICE, social, economic and political;

LIBERTY of thought, expression, belief, faith and worship;

EQUALITY of status and of opportunity;

and to promote among them all

FRATERNITY assuring the dignity of the individual and the [unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of November, 1949, do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.

## PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people I pledge my devotion. In their well being and prosperity alone lies my happiness.

---

## **NATIONAL ANTHEM**

Jana gana, Mana Adinayaka jaya he  
Bharatha bhagya vidhata  
Punjab, Sindh, Gujarath, Marata,  
Dravida Utkala Benga  
Vindhya Himachala Yamuna Ganga  
Uchala Jaladhi Tharanga  
Tava Shubha name Jage  
Tava Shubha ashisha mage  
Gahe tava jaya gatha  
Jana gana mangala dayaka jayahe  
Bharatha Bhagya vidhata  
Jaya he, Jaya he, Jaya he,  
Jaya Jaya Jaya Jaya he !

---

**MANAGING COMMITTEE**

Chief Patron

**Mr. ALUNGAL MOHAMMED**

Patron

**Dr. FAHAD ABDULLA**

Vice Patron

**Mr. ARSHAD NOUFAL**

President

**Mr. PAPPATTA KUNHI MOHAMMED** 9605062393

Vice President

**Mr. K.T.A. MUNEEER** 00966556602367, 9447338254

Manager &amp; Correspondent

**Mr. E. ABDUL RAZAK** 9745777720

Secretary

**Mr. SHAREEF THURAKKAL** 9495403367

Board of Directors

**Mr. K.T. ABDULLA KUTTY** 8086834800**Mr. K.T. MOHAMMED SALEEM** 9961702666**Mr. UBAIDULLA MUKKANNAN** 9745745970**Mr. P.T. JABEEB SUKHEER** 9846686967**Mr. A.P. ABDULLAKUTTY** 9605623333**Mr. T.C.THEYAN** 9895195535**Mrs. P.P. SHABNA****Mrs. K. V. SINDHU** 9447535952**Mrs. AYISHA LAILA**

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## 1. About the College

Malappuram district in Kerala state has a poor track record of government and quasi government employees due to dearth of excellent educational institutions. Nilambur Taluk and East Ernad region in particular have very few higher educational institutions. The need for progress, especially in the field of education, has gained more importance in the present era, as more and more people in the region are looking forward to finding job overseas. It is a dream of the people in Wandoor to see the rise of an educational institution in the area that can render quality higher education to the people. Sahya Arts and Science College is a humble yet deliberate initiative to fulfill this dream of the people in and around Wandoor.

Sahya Arts and Science College, Wandoor, Malappuram district, in Kerala state, was established in the year 2013 and is under the aegis of Sahya Pravasi co-operative society limited. The University of Calicut had granted affiliation for starting five under graduate courses for the year 2013-14. The first batch of classes started in temporary classrooms, in the building which stands in the Kalikavu road, just a stone's throw from Wandoor junction, on 22-7-2013.

Simultaneously, the construction of the college building started at Vellamburam in a naturally beautiful and eco friendly land near the old railway station, six kilometers away from Wandoor, nine kilometers away from Nilambur and six kilometers away from Pokkottumpadam. The land is spread out over a vast sprawling square area of five acres with calm surroundings creating a fitting atmosphere for study. The first stage of the construction will hold 32 classrooms, office, staff rooms, labs and other amenities. Partial completion of the building was achieved as early as June, 2014 and the college has moved to the new premises on 12 July, 2014.

Sahya Arts and Science College aims at bringing outstanding quality education to the youth by up keeping the moral, cultural and social values.

## OBJECTIVES

1. To organise, extend and implement educational services in the rural and backward areas,
2. To impart quality education.
3. To mould a generation that is looking forward to create a world of peace and that of social commitment.
4. To help the generation in upholding the ethical and moral values in every sphere of life.

## MISSION

- Ensuring delivery of **high-quality education**, fostering **intellectual growth** among our students.
- Creating a nurturing and **inclusive community**, where students, faculty and staff provide a supportive network for **academic and personal development**.
- **Embrace lifelong learning** and staying abreast of evolving knowledge and skills in an ever-changing world

## VISION

The vision of the institution is **“To become an exemplary institution that delivers intellectual and academic rewards”**.

In order to fulfill its mission, the college operates in a decentralized, participatory manner with all relevant parties involved:

## 2. THE KERALA PROHIBITION OF RAGGING ACT (Act 10 of 1998)

An Act to Prohibit ragging in educational institutions in the State of Kerala.

### Preamble

Whereas it is expedient to prohibit ragging in educational institutions in the State of Kerala.

Be it enacted in the Forty Ninth Year of the Republic of India as follows:

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## **1. Short title, extent and Commencement**

- (1) This Act may be called the Kerala Prohibition of Ragging Act, 1998.
- (2) It extends the whole of the State of Kerala.
- (3) It shall be deemed to have come into force on the 23rd of October, 1997.

## **2. Definition**

In this Act, unless the context otherwise required,

- (a) Head of the educational institution means the Principal or the Headmaster or the Person responsible for the management of that educational institution;
- (b) 'Ragging' means doing of any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to that student and includes
  - (i) teasing, abusing or paying practical jokes on, or causing hurt to, such student; or
  - (ii) asking a student to do any act or perform something which such student will not, in the ordinary course willingly, do.

## **3. Prohibition of ragging**

Ragging within or outside any educational institution is prohibited.

## **4. Penalty for ragging**

Whoever commits, participates in, abets or propagates ragging within, or outside, any educational institution shall, on conviction, be punished with imprisonment for a term which may extent to two years and shall also be liable to a fine which may extent to ten thousand rupees.

## **5. Dismissal of student**

Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of three years from the date of order of such dismissal.

## 6. Suspension of student

- (1) Whenever any student or, as the case may be, the parents or guardian, or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately, forward the complaint to the police station having jurisdiction over the area in which the educational institution is situate, for further action.
- (2) Where, on enquiry by the head of the educational institution, it is proved that there is no substance prima facie in the complaint received under sub section (1), he shall intimate the fact, in writing, to the complainant.

### Courses of study with optional subjects

Name of the Programme	Period	Eligibility for Admission
BA English	3 years (6 semesters)	Pass in Higher Secondary Examination of Kerala state Board of Higher Secondary Examination or any other Examination recognized as equivalent to HSE
BA Economics	3 years (6 semesters)	Pass in Higher Secondary Examination of Kerala state Board of Higher Secondary Examination or any other Examination recognized as equivalent to HSE Those who have studied Economics at +2 level will be given weightage.

Name of the Programme	Period	Eligibility for Admission
B.Com Co-operation	3 years (6 semesters)	Pass in Higher Secondary Examination or equivalent, with at least one commerce subject. Those who have not studied at least one commerce subject at +2 level should get 45% of aggregate marks
B.Com Computer Application	3 years (6 semesters)	Pass in Higher Secondary Examination or equivalent, with at least one commerce subject. Those who have not studied at least one commerce subject at +2 level should get 45% of aggregate marks
B.Com Finance	3 years (6 semesters)	Pass in Higher Secondary Examination or equivalent, with at least one commerce subject. Those who have not studied at least one commerce subject at +2 level should get 45% of aggregate marks
BBA (HR)	3 years (6 semesters)	Pass in Higher Secondary Examination of Kerala State Board of Higher Secondary Examination or any other Examination recognized as equivalent to HSE with not less than 50% marks in aggregate
BSc Psychology	3 years (6 semesters)	Pass in Higher Secondary Examination or equivalent. Those who have studied psychology at +2/ equivalent level will be given weightage.
BSc Chemistry	3 years (6 semesters)	Pass in Higher Secondary Examination or equivalent with Chemistry as one of the subjects
B.Sc. Geology	3 years (6 semesters)	As per University Guidelines

Name of the Programme	Period	Eligibility for Admission
M. Com Finance	2 years (4 semesters)	As per University Guidelines
M.Sc Psychology	2 years (4 semesters)	As per University Guidelines

#### 4. FEE STRUCTURE

Course	Semester Fee	Admission Fee	PTA Fund	Caution Deposit (Refundable)	Lab Fee	University Sports Affiliation Fee	University Union Fee	University Administration & Affiliation Fee	Students Welfare Fund
B.Sc Psychology	11250	1500	2000	2000	750	560	170	1250	1150
B.Sc Chemistry	11250	1500	2000	3000	750	560	170	1250	1150
Bsc Geology	11250	1500	2000	2000	750	560	170	1250	1150
BA English	9000	1500	2000	1000	NIL	560	170	1250	1150
BA Economics	9000	1500	2000	1000	NIL	560	170	1250	1150
B.Com Finance	9000	1500	2000	1000	NIL	560	170	1250	1150
B.Com Co-operation	9000	1500	2000	1000	NIL	560	170	1250	1150
B.Com Computer Application	11250	1500	2000	2000	NIL	560	170	1250	1150
BBA Human Resource	9000	1500	2000	1000	NIL	560	170	1250	1150
M.Com Finance	18750	1500	1000	2000	NIL	280	85	1250	900
M.Sc Psychology	22500	1500	1000	2000	750	280	85	18750	900

## 5. TEACHING FACULTY

### PRINCIPAL

**Dr. Sudhakaran A., M.Com, Ph.D**

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### VICE PRINCIPAL

**Prasanth P.V., MA Economics, B Ed, M-Phil, MA Sociology**

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### COMMERCE

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**NON TEACHING STAFF**

1. Mr. Rajkumar	Superintendent	9446918111
2. Mr. Safwanusalam.K	Librarian	6238012446
3. Ms. Rubeena	Clerk + Nodal Officer	9544274458
4. Mr. Makbool.K	IT Co-ordinator + Library Assistant	9400591007
5. Mr. Nikhil Raj.V	Accountant	9745177594
6. Mr. Shanavas.C	Lab-Assistant (Chemistry)	9446157794
7. Mr. T. C. Sankunny	LGS	9446222928
8. Mr. Raheed Ali C. H	Attender cum Gardner	9633194561
9. Mr. Muneer	Driver	9400057490
10. Ms. Sabitha.P	Store in charge	9446514731

**DUTY LIST (2022-2023)**

1. Principal : Dr. A Sudhakaran
  2. Vice Principal : Prasanth P.V
  3. Core Committee : Dr. A Sudhakaran, Prasanth P.V, Muhammed Ibrahim Amritha Kumaran , Dr. Soumya
  4. Academic Co-Ordinator : Prof K.P Mathunni
  5. Staff Secretary : Jouhar M.K
  6. Staff Advisor : Anoop Krishnan
  7. IQAC : Nathaksha.N(Co-Ordinator), Mohammed Shahin ( Assit Co-Ordinator), Safarudheen M Geetha .P.P Muhammed Ibrahim.
  8. Controller Of University Exams : Irshad Ameen K
  9. Controller Of Internal Exam : Noushad. M
  10. Nodal Officer : Rubeena.M
  11. Union Election : Muhammed Ibrahim(Returing Officer)  
Nathaksha, Shafathali
  12. Library : Makbool , Habeeb Rahman,Afeef.V,  
Sreeranganathan
  13. NSS : Mohammed Shahin K.C
  14. Pain And Palliative : Habeeb Rahman ©, Shinila, Raji, Afeef
  15. Fine Arts : Amritha Kumaran ©, Greeshma, Jouhar M.K,  
Neeraja, Shinila, Mohammed Shahin K.C, Dinoop
  16. Programme Committee : Praveen (C)Dr. Vineetha, Neeraja C.R,  
Shabnum, Indu, Geetha,  
Mohammed Shahin, Shiji Mol ( C), Habeeb Rahman
  17. College Finance Committee : Praveen(Convenor),Fasil, Shabna, Saritha.M
-

18. Sports And Games : Arun Babu, Afeef V, Irshad Ameen, Amal Abraham
  19. Counselling Centre : Arshad Aman, Athira
  20. WDC : Neethu.C(C), Dr. Vineetha, Arunima, Athira
  21. Magazine Editor : Habeeb Rahman ©, Sreerenganathan.R  
Raji Jaseena. V, Afeef V
  22. Discipline : Prasanth P.V (Convenor), Arun Babu, Anoop  
Krishnan, Habeeb Rahman, Amritha Kumaran,  
Geetha .PP, Dr. Soumya, Shafathali, Afeef. V
  23. PSC Coaching : Saritha M,
  24. Tally Coaching : Praveen
  25. Communicative  
English Coaching : Shahina M ( C ), Greeshma K.P, Anitha A.S
  26. Yoga Training  
Cofe- Fitness Training : Arun Babu, Shiji Mol, Dr. A Sudhakaran,  
Prasanth P.V, Arun Babu  
Geetha. P.P , Irshad Ameen K
  27. Faculty  
Improvement Programme : Jaseena Ibrahim, Arshad Aman
  28. Website updation &  
Public Relation : Makbool, Shahina ( C ), Arshad Aman, Jaohar M.K
  29. PTA : Safarudheen. M(C ), Muhammed Ibrahim  
Shabnan
  30. Monitoship : Indu K.P(C), Arshad Aman, Arunima
  31. Time Table : Saritha(C), Nathaksha.
  32. ED Club : Jouhar M K ( C ), Fasil, Sumayyath
  33. Academic Hand Book  
And Calender : Safarudheen. M ( C ), Noushad m, Amal Abraham,
  34. Extra Credit Activities : Afeef ( C ), Arunima, Riffin. T. Sajeev,
  35. Alumni : Amritha Kumaran , Nathaksha, Geetha.P.P
-

36. Grievance  
Redressal Cell- Staff : Dr. A Sudhakaran, Mr Abdul Razak E, Prasanth P.V
37. Grievance  
Redressal Cell- Students : Muhammed Ibrahim K.T (C), Prof. K.P Mathunni
38. Admission Committee : Dr. A Sudhakaran, Rubeena .M (Nodal Officer),  
Rajakumar
- a. Science Stream : Soumya, Arunima, Arshad Aman
- b. Arts Stream : Jouhar Sadath, Sumayyath, Shiji Mol
- c. Commerce Stream : Irshad Ameen K, Shafathali, Naisha Sulaikha
39. Student Welfare Committee : Dr. A Sudhakaran, Shabnam, K.T Abdullakutty
40. Planning Board : Dr. A Sudhakaran, Mr Abdul Razak  
KTA. Muneer Nathaksha. N
41. Purchase Committee : Dr. A Sudhakaran, Mr Abdul Razak. E,  
Shareef Thurakkal
42. Remedial Coaching : Jaseena .V ©, Neethu. C, Arshad Aman
43. Research  
Advising Committee : Dr. Vineetha (Convenor) , Amritha Kumaran,  
Safvanual Salam, Jaseena Ibrahim
44. Science Club : Dr. Alikutty, Arunima(C) , Shabnam
45. Placement And  
Career Guidance : Shafathali(C), Arshad Aman, Anoop Krishnan
46. Anti- Narcotic Cell : Anoop Krishnan(C), Habeeb Rahman, Shabna
47. Anti- Ragging Cell : Arun Babu( C ) , Afeef.v, Shinila
48. English Club : Jaseena.V, Shahina.M(C), Anoop Krishnan
49. Media Club : Anitha A.S (C), Shahina, Greeshma
50. Public Relation Officer : Saritha. M (C) , Makbool K, Shiji Mol
51. IT Club : Irshad Ameen K (C) , Amal Abraham
52. Health Club : Dr. Soumya (C) , Saritha. M, Arun Babu  
Neeraja
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53. Internal Compliance Committee : Indu K.P (C) ,Dr. Vineetha, Shinila, Arun Babu
54. Nature Club : Shinila (C) , Raji, Sana
55. Bhoomithra Sena : Riffin (C) , Neeraja, Greeshma
56. Audit course : Noushad. M, Sabna, Saritha.
57. Trauma Care : Anoop Krishnan ( C ) , Jouhar M.K
58. Tourism Committee : Prasanth.V (C), Arun, Afeef, Habeeb Rahman, Shafathali, Shabnum, Amritha Kumaran
59. Hostel in charge : Neeraja, Rubeena .M, Dr. Soumya
60. BEC : Jaseena.V, Mohammed Shahin (C) , Safarudheen.M
61. Transport Committee : Muneer, Nikhil, Indu, Geetha.PP
62. Store Monitoring Committee : Prasanth.V (C), Safarudheen, Riffin, Jaseena.V, Saritha
63. Tutorial System  
Psychology 1st Year : Krishna
64. Tutorial System  
Psychology 2nd Year : Arshad
65. Tutorial System  
Psychology 3rd Year : Sana
66. Tutorial System-  
MSc(Psy) 1st year : Dr. Vineetha
67. Tutorial System-  
MSc (Psy) 2nd year : Athira
68. Tutorial System  
Chemistry 1st Year : Jishma .P
69. Tutorial System  
Chemistry 2nd Year : Arunima. K. V
70. Tutorial System  
Chemistry 3rd Year : Shabnam
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71. Tutorial System  
B Com (Co-op) 1st Year : Nataksha
  72. Tutorial System  
B Com (Co-op) 2nd Year : Sabna P K
  73. Tutorial System  
B Com (Co-op) 3rd Year : Jouhar
  74. Tutorial System  
B Com (CA) 1st Year : Neethu C
  75. Tutorial System  
B Com (CA) 2nd Year : Irshad Ameen
  76. Tutorial System  
B Com (CA) 3rd Year : Noushad M
  77. Tutorial System  
B Com (Fin) 1st Year : New
  78. Tutorial System  
B Com (Fin) 2nd Year : Amal Abraham
  79. Tutorial System  
B Com (Fin) 3rd Year : Shafathali, Geetha P P
  80. Tutorial System  
M Com (Fin) 1st Year : Safarudheen .M
  81. Tutorial System  
M Com (Fin) 2nd Year : Amrithakumaran N T
  82. Tutorial System  
BBA 1st Year : Mohammed fasil T
  83. Tutorial System  
BBA 2nd Year : Shinila, Afeef V
  84. Tutorial System  
BBA 3rd Year : Praveen K
  85. Tutorial System  
Geology 1st Year : Neeraja C.R
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86. Tutorial System  
Geology 2nd Year : Riffin T Sajeev
87. Tutorial System  
Economics 1st Year : Mohammed Ibrahim K T
88. Tutorial System  
Economics 2nd Year : Shijimol
89. Tutorial System  
Economics 3rd Year : Sumayya
90. Tutorial System  
English 1st Year : Greeshma KP ,Dinoop
91. Tutorial System  
English 2nd Year : Shahina M
92. Tutorial System  
English 3rd Year : Anoop krishnan

## 7. GENERAL RULES OF CONDUCT

1. Working hours: the classes will start at 9.30 am and will end at 3.30 pm.
  2. The college office and library will function from 9 am to 4pm.
  3. Use of cell phone is banned in the college campus and seized cell phones will not be returned.
  4. Students should behave with dignity and courtesy.
  5. Students should wear Uniform and ID Tag.
  6. Students should not wear ugly, indecent and shabby dresses.
  7. Ragging in any form will be seriously dealt with and action will be taken against them as per The Kerala Prohibition of Ragging Act, 1998. An Anti-Ragging Squad is formed to prevent Ragging. Ragging cases will be reported to the police without waiting for the lodging of the complaint from the victims.
  8. Students are banned from smoking. consuming alcoholic drinks and possessing narcotic drugs in the college premises..
  9. Strict silence should be observed while moving around in the campus.
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10. No meetings or entertainments shall be organized or no fund raising to be done in the college without the prior permission of the Principal.
11. Hosting of flags, shouting of slogans in the campus, displaying posters, notices, banners, boards etc. and exhibiting any writing in the Campus by the students or student's organizations are prohibited . Such violations will be viewed seriously.
12. **The internal administration of the college is vested in the Principal and no external interference in the affairs of the college will be entertained.**
13. Students shall keep the campus and class room clean and tidy, without disfiguring the walls, doors, furniture, windows etc.
14. Campus should be made plastic free.
15. The students should not enter other classrooms other than their own.
16. The students should not wear costly ornaments and the College authorities will not be responsible for the loss.

## **8. LEAVE AND ATTENDANCE RULES**

1. Students are not permitted to be absent themselves without prior permission.
  2. All students must attend the classes punctually and regularly. A working day is divided into 2 sessions, i.e. forenoon , 9.30 am to 12.30 pm and afternoon . 1.30 pm to 3.30 pm.
  3. Attendance will be marked at every hour. One hour absence will forfeit one session attendance.
  4. Students failing to attend a minimum of three fourth of the total working days in a semester will not be entitled to appear for the University Examination.
  5. Leave on medical ground shall be supported by Medical Certificate. Leave application should be submitted to the HOD after being countersigned by the parent and the tutor.
  6. No leave will be granted for union election activities. Leave will be granted for participation in Intercollegiate Tournaments, Arts Festivals or NSS activities, on submission of an application by the student, duly recommended by teachers in charge of the activities.
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7. Absence on five consecutive working days will be a sufficient reason for removal of one's name from the rolls.
8. Absence (rom class tests, internal examinations ,and co-curricular activities without valid reason will be treated as breach of discipline and will be considered seriously,
9. If anything occurs other than the above, action will be taken according to the statutory provisions of the University of Calicut and Govt, of Kerala regulations.

### Fees Remittance

BA/Bcom/BBA Rs. 9000	Bcom/CA Rs. 11250	B. Sc. Rs. 11250	M.Com Rs. 18750	M.Sc. Psy. Rs. 22500
Without fine : Within 7 consecutive working days from starting semester				
With fine of Rs. 100 : Within 10 days after 7 working days.				
Removal from roll & loss of attendance : Next day onwards after 10 days of fine date.				

### NOTE :

The approximate dates of beginning of semesters will be as follows:

2nd, 4th, 6th semester : October every year.

3rd & 5th semester : 1st June every year.

For the smooth functioning of the college you are advised to pay the semester fee as mentioned above.

a) Re-admission: Students shall seek readmission at the beginning of each semester, on payment of the forthcoming semester fees.

### 9. LIBRARY AND READING ROOM

Sahya Arts and Science College is proud of its library. It provides the following facilities.

Reading Room Working Hours : 8.30AM to 4.30 PM

No. of Books as on 31-3-2022 : 5125

No. of Journals & Periodicals : 10

News Paper : 4

## LIBRARY RULES

- All students of the college are members of the library
  - Strict silence should be observed in the library and its premises
  - Personal belonging like books, bags, umbrellas, files, etc. should be kept in the property counter.
  - The students are entitled to borrow books on the production of borrowers' cards, which can be purchased from the college library. They shall be returned at the end of the year.
  - Loss of the cards must be reported immediately to the Librarian. They will not be replaced in the same academic year. A fine of Rs. 25/- will be levied for each cards lost.
  - The number of books issued to a U.G student at a time will be not more than two.
  - No member shall keep a book more than a fortnight. Book may be reissued to the same student if there is no other applicant for the book.
  - Reference books will not be issued to any member including teachers and Non-teaching staff.
  - Students may use book reservation facility for getting the books of their choice
  - Absence from the college will not be admitted as an excuse for delay in returning books.
  - The librarian may recall a book at any time even when the normal period of loan is not over.
  - Members shall not sub lend the books of the library.
  - Members shall replace book lost or pay for them as per the price to be fixed by the principal.
  - A fine of Rs. 1/- per day will be levied if a book is detained beyond a fortnight.
  - If the date on which a book is due to be returned falls, on a holidays it shall be returned on the next working day.
  - All staff members of the college are members of the library. A member
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of the teaching staff may borrow up to five books at a time. The rule relating to return of books in a fortnight does not ordinarily apply to them in the matter of subject books but in the case of general books they shall not keep a book for more than a month. A member of the Non-teaching staff may borrow two books at a time, and shall not keep a book for more than a month.

- Ordinarily books will not be issued to non - members. In exceptional cases the principal may permit a non- member to have access to library or to borrow books on such terms as the principal determines.

## **10. COLLEGE TUTORIAL SCHEME**

Under the scheme all students of the college are divided into a number of batches and each batch is placed under the guidance of a tutor. Every student, on being admitted to the college, will be assigned to the care of one teacher whom they can consult on all matters where advice is required, whether in his studies or in the ordinary affairs of life. Each student is expected to meet tutor-in-charge at least once in a Fortnight or at such time as may be fixed by the tutor.

Tutorial meetings are conducted monthly by each tutor for giving the students proper guidance on points of academic and general interests. No student should be absent from these meetings without permission. Conduct certificates are issued by the principal on the recommendations of the concerned tutor.

## **11. COLLEGE STUDENT'S UNION**

Approved by the Syndicate as per resolution 84-75 dated 31-1-1984

1. Every College affiliated to the University of Calicut shall have a College Student's Union called (Name of the college) Union, hereinafter called the Union.
2. The objectives of the Union shall be:
  - a. To train the students of the College in the duties, responsibilities and rights of citizenship,
  - b. To promote opportunities for the development of character, leadership, efficiency, knowledge and spirit of service among the students

- c. To organize debates, seminars, workshops, tours and similar other activities
  - d. To encourage sports, arts and other cultural, educational and recreational activities
  - e. To work for the general welfare of the student community
3. The College Union shall have a Union Council comprising the following office bearers.
- a. The President of the Union (Principal of the College. Ex-officio)
  - b. The Chairman
  - c. The Vice-Chairman
  - d. The Secretary
  - e. The Joint Secretary
  - f. The councilor to the Calicut University Union
  - g. The Secretary, Fine Arts
  - h. The Chief Student Editor of the College Magazine
  - l. The General Captain of Sports and Games
  - j. The Staff-Advisor nominated by the President in consultation with the Executive Committee
  - k. The Secretaries of the various College Associations.
  - l. One representative each from 1st D.C, II D C and III D. C classes
  - m. One representative for all P. G. students.
4. a) The Secretary Fine Arts shall primarily be responsible for promoting the artistic talents of the students and for this purpose it shall be his duty to organize activities and functions.
- b) The Chief Student Editor shall be responsible for the publication of the College Annual with the help of the Magazine Committee which shall consist of :The Chief Student Editor, The Chairman of the Union, The Secretary of the Union, The Staff-Advisor of the Union, The Staff Editor to be nominated by the Principal and three members of the Union nominated by the Chief Student Editor with the approval of the Principal.
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## **12. COLLEGE MAGAZINE**

The College Magazine is issued once in a year. The Principal is the Final authority in all matters concerning the College Magazine. He has [he final authority to with hold publication, to include edit or reject a matter without assigning any reason, if felt necessary.

## **13. PARENT-TEACHER ASSOCIATION**

Parent Teacher Association of the college work with dedication for the welfare of the students and the institution. The members of the association often meet to discuss the academic progress of the students with purpose of encouraging the students in their academic activities. P.T.A. awards prizes, and scholarships to poor students and for academic excellence. The main objective of the P.T.A is:

1. To foster and promote good relationship among the members of the staff, students and parents.
2. To create keen interest among members for the smooth working and progress of the college to maintain good discipline and academic standard.
3. To plan and implement the programmes for the general development of the college and welfare of students.
4. The administration of the association shall be vested in an executive committee consisting of president, vice president, secretary, joint secretary and maximum of 10 members, 50% of whom are elected from the parent's. The Principal will be the ex-officio president and treasurer. The secretary will be elected from among the teaching staff and the vice president and joint secretary from the parents. The guardians are not entitled to be the members of executive committee.

## **15. COMMITTEES ,CLUBS AND PHYSICAL EDUCATION**

### **1. Staff Council**

The College has a Staff council with Principal as Convener. All HODs. Librarian and elected staff members.

### **2. Physical Education**

The college is providing opportunities for the students to have training in sports events like Athletics, Football, Volleyball, Cricket, Badminton etc. The annual Athletics Championship meet will be conducted on the basis of house wise competition.

### 3. Anti-Ragging Cell and Ethical Committee

There is a vigilance cell functioning in the campus to prevent ragging and similar untoward incidents and also to ensure general discipline and gentle behaviour among the students. Anti-ragging campaigns are also conducted under the auspices of the cell.

### 4. Grievance and Redressal Cell

A committee is constituted with the following members.

1. HOD of the department concerned (convener)
2. Senior faculty of the department concerned
3. A senior faculty from another department

Any complaint by the student will have to be submitted to the respective convener in writing within three days from the publication of results of the internal examination with valid evidence. The committee will take decision within a week.

### 5. National Service Scheme (NSS)

College has organized one unit of National Service Scheme unit number 254.

### 6. COUNSELING CENTER

A Counseling Center within a college serves as a vital resource for students and staff, providing a range of mental health services and support to address various personal, academic, and emotional challenges.

Name		Designation
Arshad Aman	Convener	Assistant Professor Department of Psychology
Athira PR	Staff Representative	Assistant Professor Department of Psychology



## **7. Other committees and clubs**

Other committees and clubs functioning in the college are Library Advisory Committee, Canteen Committee, Women's Welfare Council, Staff Club, Consumer Awareness forum, Career Guidance Centre, Quiz Club, Nature Club, English Speaking Club, debating club etc.

## **14. GRIEVANCE REDRESSAL COMMITTEE**

13.1 College level: The College shall form a Grievance Redressal Committee in each department

comprising of course teacher and one senior teacher as members and the Head of the department as chairman. This committee shall address all grievances relating to the internal assessment grades of the students. There shall be a college level Grievance Redressal Committee comprising of student advisor, two senior teachers and two staff council members [one shall be elected member] as members and principal as chairman.

13.2 University level: The University shall form a Grievance Redressal Committee as per the existing norms

14. Steering committee consisting of two syndicate members of whom one shall be a teacher, the registrar of the university, controller of examinations, seven teachers from different disciplines (preferably one from each faculty), two chair persons of Board of studies (one UG and 1 PG), and two deans of faculty shall be formed to resolve the issues, arising out of the implementation of CUCBCSSUG 2014. The syndicate member who is also a teacher shall be the convener of the committee. The quorum of the committee shall be six and meeting of the committee shall be held at least thrice in an academic year. The resolutions of the committee will be implemented by the Vice Chancellor in exigency and this may be ratified by the Academic council.

## **15. Transitory Provision**

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall, for a period of three years from the date of coming into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

## GENERAL RULES

### **IDENTITY CARD**

1. Students will be issued an Identity Card. They are expected to wear while inside the campus, during inter-collegiate Competitions, study tours, social service etc. and should furnish it for all official transactions in the college.
2. The Identity Card has to be surrendered at the office after the completion of the course or at the time of issuance of TC, whichever is earlier.
3. A student will be issued a Duplicate Identity Card only if he produces a declaration stating that the original identity card is irrecoverably lost; the declaration must be countersigned by his/her parent/guardian and the issue will be on payment of the administrative charges.

### **USE OF TWO-WHEELERS**

1. Students who wish to commute to college on two-wheelers are required to submit an application to the Principal in the prescribed form.
2. The speed limit inside the campus is 20 km/ph.
3. Students using two-wheelers are required to reach college before 8:50 am.
4. They are not allowed to leave their vehicles in the College Portico at any cause. The vehicles have to be parked in the parking lot only.
5. They are not permitted to drive the vehicles beyond the permitted limits.

### **COLLEGE BUS**

1. Regular transportation facilities are provided to major locations.
2. Students can get details of the time of arrival of the buses at various locations from the Front Office.
3. The buses shall depart from the College at 4:10 pm every day.
4. Students who would like to avail the transport facility have to remit the prescribed fee and obtain the bus pass.
5. No student will be allowed to travel in the college bus without the valid bus pass.
6. The bus pass has to be produced to the college authorities whenever asked for.
7. Students are expected to maintain discipline while travelling by the college bus.

### **DRESS CODE**

1. Students are instructed to wear the official uniform of the college on all working days. except Wednesday

2. The supply of the material and the tailoring will be taken care of by the college. The charges pertaining to this are to be paid at the college store.
3. The students should also follow the dress code on occasions when they are representing the college - participating in intercollegiate competitions, study tours, social service etc.

**Boys:**

- \* Shirt should be properly tucked inside the trousers.
- \* They are expected to have a formal haircut at all times.
- \* They shall wear neatly polished formal black shoes with black socks.

**Girls:**

- \* They shall wear neatly polished formal black shoes.
  - \* They should have their hair neatly done. A neatly tied pony tail for short hair and well plaited hair for long hair is advisable.
4. Girls and boys are not allowed to wear precious ornaments.

**ADVISORY FOR STUDENTS REGARDING COVID - 19**

Our college will implement social distancing measures as per government of India guidance in current scenario of Covid 19 to ensure healthy and safety of the students. Adequate measures are implemented for safety of all without compromising the high standard, sanctity and fairness to conduct classes during Covid 19 period.

Students are also required to adhere to guidelines and new process of social distancing and for hygiene to ensure safety and health of their own and fellow students.

Only 50% students are allowed to enter the campus during Covid period in shift basis. Hand sanitizer will be available at entry gate and inside the campus at various places.

Students need to maintain a space of 6 feet from each other at all time

**15. PROGRAMME STRUCTURE**

- 15.1. Students shall be admitted to UG programme under Faculty of Science, Humanities, Language & Literature, Commerce & Management, Fine Arts, Journalism and such other faculty constituted by University from time to time.
- 15.2. **Duration:** The duration of a UG programme shall be 6 semesters distributed over a period of 3 academic years. The odd semesters (1,3,5) shall be from June to October and the even semesters (2,4,6) shall be from November to March.

- 15.3. **Courses:** The UG programme shall include five types of courses, viz; Common Courses (Code A), Core courses (Code B), Complementary courses (Code C), Open Course (Code D) and Audit courses (Code E).
- 15.4. **Course code:** Each course shall have a unique alphanumeric code number, which includes abbreviation of the subject in three letters, the semester number (1 to 6) in which the course is offered, the code of the course (A to E) and the serial number of the course (01.02.....). The course code will be generated by the College. For example: ENG2A03 represents a common course of serial number 03 offered in the second semester and PHY2B02 representing second semester Core course 2 in Physics programme.
- 15.5. **Common Courses:** In general, every UG student shall undergo 10 common courses (total 38 credits) chosen from a group of 14 common courses
- 15.6. **Core courses:** Core courses are the courses in the major (core) subject of the degree programme chosen by the student. Core courses are offered by the parent department.
- 15.7. **Complementary courses:** Complementary courses cover one or two disciplines that are related to the core subject and are distributed in the first four semesters. There shall be one complementary course in a semester for B.A Programmes. The complementary courses in first and fourth semester (Type 1) shall be the same. Similarly the complementary courses in second and third semester (Type 2) shall be the same. The college can choose any complementary course either in Type 1 or in Type 2 for a programme.
- 15.8. **Open courses:** There shall be one open course in core subjects in the fifth semester. The open course shall be open to all the students in the institution except the students in the parent department. The students can opt that course from any other department in the institution. Each department can decide the open course from a pool of three courses offered by the University. Total credit allotted for open course is 3 and the hours allotted is 3.
- 15.9. **Ability Enhancement courses/Audit courses:** These are courses which are mandatory for a programme but not counted for the calculation of SGPA or CGPA. There shall be one Audit course
-

each in the first four semesters. These courses are not meant for class room study. The students can attain only pass (Grade P) for these courses. At the end of each semester there shall be examination conducted by the college from a pool of questions (Question Bank) set by the University. The students can also attain these credits through online courses like SWAYAM, MOOC etc (optional). The list of passed students must be sent to the University from the colleges at least before the fifth semester examination. The list of courses in each semester with credits are given below.

Course with credit	Semester
Environment Studies - 4	1
Disaster Management - 4	2
*Human right/Intellectual Property Rights/ Consumer Protection - 4	3
*Gender Studies/Gerontology - 4	4

\*College can opt any one of the courses.

- 15.10. Extra credit Activities:** Extra credits are mandatory for the programme. Extra credits will be awarded to students who participate in activities like NCC, NSS and Swatch Bharath. Those students who could not join in any of the above activities have to undergo Calicut University Social Service Programme (CUSSP). Extra credits are not counted for SGPA or CGPA.
- 15.11. Credits:** A student is required to acquire a minimum of 140 credits for the completion of the UG programme, of which 120 credits are to be acquired from class room study and shall only be counted for SGPA and CGPA. Out of the 120 credits, 38 (22 for common (English) courses + 16 for common languages other than English) credits shall be from common courses, 2 credits for project/ corresponding paper and 3 credits for the open course. (In the case of LRP Programmes 14 credits for common courses (English), 8 credits for additional language courses and 16 credits for General courses). The maximum credits for a course shall not exceed 5. Dual core programmes are having separate credit distribution. Audit courses shall have 4 credits per course and a total of 16 credits in the entire programme. The maximum credit

acquired under extra credit shall be 4. If more Extra credit activities are done by a student, that may be mentioned in the Grade card. The credits of audited courses or extra credits are not counted for SGPA or CGPA.

- 15.12. Attendance:** A student shall be permitted to appear for the semester examination, only if he/she secures not less than 75% attendance in each semester. Attendance shall be maintained by the Department concerned. Condonation of shortage of attendance to a maximum of 10% in the case of single condonation and 20% in the case of double condonation in a semester shall be granted by University remitting the required fee. Benefits of attendance may be granted to students who attend the approved activities of the college/university with the prior concurrence of the Head of the institution. Participation in such activities may be treated as presence in lieu of their absence on production of participation/ attendance certificate (within two weeks) in curricular/extracurricular activities (maximum 9 days in a semester). Students can avail of condonation of shortage of attendance in a maximum of four semesters during the entire programme (Either four single condonations or one double condonation and two single condonations during the entire programme). If a student fails to get 65% attendance, he/she can move to the next semester only if he/she acquires 50% attendance. In that case, a provisional registration is needed. Such students can appear for supplementary examination for such semesters after the completion of the programme. Less than 50% attendance requires Readmission. Readmission is permitted only once during the entire programme.
- 15.13. Grace Marks:** Grace marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/Arts/ NSS/NCC/Student Entrepreneurship) carried out besides the regular hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters. In addition, maximum of 6 marks per semester can be awarded to the students of UG Programmes, for participating in the College Fitness Education Programme (COFE).
- 15.14. Project:** Every student of a UG degree programme shall have to work on a project of 2 credits under the supervision of a faculty member or shall write a theory course based on Research

Methodology as per the curriculum. College shall have the liberty to choose either of the above. But SDE/Private Registration students shall write the Research Methodology course instead of project. Board of Studies concerned shall prepare the syllabus for the same.

## 16. EVALUATION AND GRADING

- 16.1.** Mark system is followed instead of direct grading for each question. For each course in the semester letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given in Annexure-1
- 16.2. Course Evaluation:** The evaluation scheme for each course shall contain two parts 1) Internal assessment 2) External Evaluation 20% weight shall be given to the internal assessment. The remaining 80% weight shall be for the external evaluation.
- 16.2.1. Internal Assessment:** 20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned. The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude. Components with percentage of marks of Internal Evaluation of Theory Courses are- Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned. (if a fraction appears in internal marks, nearest whole number is to be taken) For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the college

Principal after obtaining the signature of both course teacher and Head of the Department.

### Split up of 20 mark Internal

Sl.No.	Components	Proportion	Marks
1.	Test paper 1	40%	8
2.	Assignment	20%	4
3.	Seminar	20%	4
4.	Class room participation on Attendance	20%	4
	Total	100%	20

The Split up of marks for Test paper and Class Room Participation (CRP) for internal evaluation are as follows.

### Split up of marks for Test paper

Range of Marks in Test paper	Out of 8 (Maximum internal Marks is 20)	Out of 6 (Maximum internal Marks is 15)
Less than 35%	1	1
35% - 45%	2	2
45% - 55%	3	3
55% - 65%	4	4
65% - 85%	6	5
85% - 100%	8	6

### Split up of marks for Class Room Participation

Range of Marks in Test paper	Out of 8 (Maximum internal Marks is 20)	Out of 6 (Maximum internal Marks is 15)
50% d"CRP <75%	1	1
75% d"CRP <85%	2	2
85% and Above	4	3



## 17. INDIRECT GRADING SYSTEM

- 17.1. Indirect grading System based on a 10-point scale is used to evaluate the performance of students.
- 17.2. Each course is evaluated by assigning marks with a letter grade (O, A+, A, B+, B, C, P, F, I or Ab) to that course by the method of indirect grading. (Annexure 1).
- 17.3. An aggregate of P grade (after external and internal put together) is required in each course for a pass and also for awarding a degree (A minimum of 20% marks in external evaluation is needed for a pass in a course. But no separate pass minimum is needed for internal evaluation). No separate grade/mark for internal and external will be displayed in the grade card; only an aggregate grade will be displayed. Also the aggregate mark of internal and external are not displayed in the grade card.
- 17.4. A student who fails to secure a minimum grade for a pass in a course is permitted to write the examination along with the next batch.
- 17.5. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below. For the successful completion of a semester, a student should pass all courses. However, a student is permitted to move to the next semester irrespective of SGPA obtained.

### Annexure-1

#### **Method of Indirect Grading**

Evaluation (both internal and external) is carried out using Mark system. The Grade on the basis of total internal and external marks will be indicated for each course, for each semester and for the entire programme.

Indirect Grading System in 10-point scale is as below:

### Ten Point Indirect Grading System

Percentage of Marks(Both Internal & External put together)	Grade	Interpretation	Grade point average (G)	Range of grade points	Class
95 and Above	O	Outstanding	10	9.5 - 10	First Class with Distinction
85 to below 95	A+	Excellent	9	8.5 - 9.49	
75 to below 85	A	Very good	8	7.5 - 8.49	
65 to below 75	B+	Good	7	6.5 - 7.49	First Class
55 to below 65	B	Satisfactory	6	5.5 - 6.49	
45 to below 55	C	Average	5	4.5 - 5.49	Second Class
35 to below 45	P	Pass	4	3.5 - 4.49	Third Class
Below 35	F	Failure	0	0	Fail

### 18. CGPA Calculation

$$\text{CGPA} = \frac{\text{Total Credit points obtained in six semesters}}{\text{Total Credit scquired (120)}}$$

Example

$$\text{CGPA} = 136 + 145 + 161 + 148 + 131 + 141 / 120 = 862/120$$

$$\text{CGPA} = 7.183$$

Total Percentage of marks = (CGPA/10) \*100

Total % of marks = (7.183/10) \*100 = 71.83

### 19. SYLLABUS FOR VARIOUS COURSES

The medium of instruction and examination for all programs shall be English. Programs are divided into four courses namely.

1. Common courses
2. Core courses
3. Complementary courses
4. Open courses

## 20. SASC HEALTH CLUB (HC)

HC is a centre / club that offers counselling and psychological support for students, staff and faculty at SASC. We are here to empower our students to gain insight and find their best ways of coping with stress and tension.

If you are experiencing any kind of difficulty please try to be intouch with us by dialling the mobile number or have face to faceconversation with the co-ordinators mentioned below.

- *Share your concerns about health (physical andmental).*
- *Get trained for wellness or well-being programs like yoga or meditation.*
- *Be a volunteer to identify students having physical or mental health issues.*
- *Be a volunteer to communicate about the importance of healthy life style.*

## 21. BEC (BUSINESS ENGLISH CERTIFICATE) COURSE APPROVED BY THE CAMBRIDGE UNIVERSITY.

The Business English Certificate (BEC) are internationally recognized qualifications that show employers your skills for using English in the workplace.BEC is an ideal English language exam if you are preparing for a career in business.BEC is also linked with the UK Qualifications and Curriculum Authority National Standards for Literacy,within the National Qualifications Framework (NQF).

## PROGRAMME OUTCOME

### **BACHELOR OF BUSINESS ADMINISTRATION**

Po1.To provide the students with the basic understanding about management education.

PO2.To prepare student to exploit opportunities being newly created in the management profession.

PO3.To focus on the holistic development of the students with conceptual clarity, analytical ability, critical thinking and communication skills.

PO4.To develop appropriate skills in the students so as to make them competent and provide themselves self-employment.

PO5.To train the students to be competent entry level management professionals

PO6.To impart basic and operational knowledge on all functional areas of management.

PO7.To inculcate entrepreneurial skills among the management graduates to turn to successful entrepreneurs.

PO8.To promotes ethical and value-based leadership ability.

PO9.To equip students to demonstrate the capabilities required to apply cross-fun.

### **BACHELOR OF COMMERCE**

PO1. The students will get new ideas, insights and thoughts. The mind set of students will change. They get new ideas and practical experience. Such students can face challenges with confidence and succeed in life

PO2. The students will be thorough with the procedures and formalities of establishment and management of business units. As all aspects are well debated, it will be easy for them to establish and successfully run business units.

PO3.The students will be conversant with the various accounting

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principles and practices. All will be capable of recording, generating financial reports and arriving at conclusions and predictions.

PO4. The inter-disciplinary approach will help students to solve business issues easily and will emerge as successful entrepreneurs in future.

PO5. The multidisciplinary in-depth learning across all related topics of business and industry will definitely pave a strong foundation for higher learning in commerce and management

PO6. In depth understanding of management principles will help to create managerial aptitude and skills in students will foster successful managers for future.

PO7. In depth understanding of Accounting principles and practices coupled with interdisciplinary learning will help to create newer ideas in accounting and will bring in innovative and creative professionals in Finance, Cost and Management

PO8. The knowledge of direct and indirect taxation will open up a new area of living by students. Information on both direct and indirect taxation systems will cut open a wider area of employment and professionalism.

PO9. The improved communication skills and basic understanding of laws in force of the country will definitely add to the content level and level of interaction by students.

PO10. Students become more confident, self-reliant, competent and Competitive with practical insights and thorough learning.

## **BA ENGLISH LANGUAGE AND LITERATURE**

PO1. Programme Outcome the Programme is expected to develop an understanding of the English Literature along with language skills.

PO2. They get acquainted with the different forms of poetry, prose, fiction and drama. The courses offered enable the students to get exposed to advanced level of grammatical patterns and usages in English.

PO3. They are able to improve their skills to speak and write English

accurately. Project in the Sixth Semester is expected help students in exploring an area of research.

## **B.Sc. PSYCHOLOGY**

PO1. Critical Thinking: Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational, and personal) from different perspectives.

PO2. Problem Solving: Understand and solve problems of relevance to society to meet the specified needs using the knowledge, skills and attitudes acquired from humanities/ sciences/mathematics/social sciences.

PO3. Effective Communication: Speak, read, write and listen clearly in person and through electronic media in English and in one Indian language, and make meaning of the world by connecting people, ideas, books, media and technology.

PO4. Effective Citizenship: Demonstrate empathetic social concern and equity entered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO5. Environment and Sustainable Development: To sensitize students regarding the need to protect and conserve environment and ecology, thus encouraging them to be agents of social change and Sustainable Development.

PO6. Self-directed and Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context socio-technological changes

PO7. Individual and Team Work: To function effectively as an individual, as a member or leader in diverse teams, and in multi-disciplinary global scope

PO8. Social Responsibility: To enlighten students as social beings to involve in debates,

## **BA ECONOMICS**

PO1. critically evaluate and apply the theories and techniques of economics.

PO2. Demonstrate subject-specific 'thinking' skills that are readily transferable to problem solving and Decision making in a wider context.

PO3. Enhance their lifelong learning, employing a range of practical and professional skills.

PO4. Find, evaluate, synthesize and use information from a variety of sources Articulate an awareness of the social and community contexts within their disciplinary field.

## **Bsc GEOLOGY**

PO1. Critical Thinking: Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational, and personal) from different perspectives.

PO2. Problem Solving: Understand and solve problems of relevance to society to meet the specified needs using the knowledge, skills and attitudes acquired from humanities sciences/mathematics/social sciences.

PO3. Effective Communication: Speak, read, write and listen clearly in person and through electronic media in English and in one Indian language, and make meaning of the world by connecting people, ideas, books, media and technology.

PO4. Effective Citizenship: Demonstrate empathetic social concern and equity centred national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO5. Environment and Sustainability: Understand the issues of environmental contexts and sustainable development.

PO6. Self-directed and Life-long Learning: Acquire the ability to engage in independent and life-long learning the broadest context socio-

technological changes.

## **MASTER OF COMMERCE**

PO1. The candidate can acquire the qualification of NET/JRF and do M.Phil./Ph.D. and can become Assistant Professor in Govt. College/ Govt. Aided Colleges/Self Financing Colleges or Universities.

PO2. The candidate can acquire the qualification of NET/JRF and do M.Phil./Ph.D. and can become Assistant Professor in Govt. College/ Govt. Aided Colleges/Self Financing Colleges or Universities.

PO3. The candidate can acquire the qualification of NET/JRF and do M.Phil./Ph.D. and can become Assistant Professor in Govt. College/ Govt. Aided Colleges/Self Financing Colleges or Universities.

PO4. The candidate can acquire the qualification of NET/JRF and do M.Phil./ Ph.D. and can become Assistant Professor in Govt. College/ Govt. Aided Colleges/Self Financing Colleges or Universities.

## **Bsc CHEMISTRY**

PO-1: B.Sc. Chemistry curriculum is so designed to provide the students a comprehensive understanding about the fundamentals of chemistry covering all the principles and perspectives.

PO-2: The branches of Chemistry such as Organic Chemistry, Inorganic Chemistry, Physical Chemistry and Analytical Chemistry expose the diversified aspects of chemistry where the students experience a broader outlook of the subject.

PO-3: The syllabi of the B.Sc. Chemistry course are discretely classified to give stepwise advancement of the subject knowledge right through the three years of the term.

PO-4: The practical exercises done in the laboratories impart the students the knowledge about various chemical reagents and reactions. Thereby, hone their skills of handling the corrosive, poisonous, explosive and carcinogenic chemicals making themselves employable in any kind of chemical industries. They are also trained about the adverse effects of the obnoxious chemicals and the first aid treatment.



**Msc PSYCHOLOGY**

PO 1: To understand the psychological meaning of different life events, to utilize them for the benefit of personal, social, community and national development

PO 2: To produce students with effective interpersonal skills who can work in a variety of practical settings.

PO 3: To enable students to obtain the knowledge and skills necessary for immediate employment and attain higher studies in psychology and related areas.

PO4: To work for the communal harmony integration, through personal contributions in practicing professional Psychology and persuade or motivate others to join with

PO5: Practice as psychologist in different applied areas of life.

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**B.COM FINANCE****2019 Admission Onwards****SEMESTER - 1**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM1A01	English	4	4
Common	BCM1A02	English	5	3
Common	BCM1A07	Language	5	4
Core	BCM1B01	Business Management	6	4
Compl.	BCM1C01	Managerial Economics	5	4

**SEMESTER - 2**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM2A03	English	4	4
Common	BCM2A04	English	5	3
Common	BCM2A08	Language	5	4
Core	BCM2B02	Financial Accounting	6	4
Compl.	BCM2C02	Marketing Management	5	4

**SEMESTER - 3**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM3A11	Basic Numerical Methods	5	4
Common	BCM3A12	Professional Business Skills	5	4
Core	BCM3B03	Business Regulation	4	4
Core	BCM3B04	Corporate Accounting	6	4
Compl.	BCM3C03	Human Resources Management	5	4

**SEMESTER - 4**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM4A13	Entrepreneurship Development	5	4
Common	BCM4A14	Banking and Insurance	5	4
Core	BCM4B05	Cost Accounting	6	4
Core	BCM4B06	Corporate Regulations	4	4
Compl.	BCM4C04	Quantitative Techniques for Business	5	4

**SEMESTER - 5**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM5B07	Accounting for Management	5	4
Core	BCM5B08	Business Research Methods	4	4
Core	BCM5B09	Income Tax Law and Accounts	5	4
Core	BCM5B10	Financial market and services	4	4
Core	BCM5B11	Financial Management	4	4
Open	BCM5D01	Open Course (For Students from other Departments)	3	3

**SEMESTER - 6**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM6B12	Income Tax and GST	6	4
Core	BCM6B13	Auditing and Corporate Governance	5	4
Core	BCM6B14	Financial derivation	5	4
Core	BCM6B15	Fundamental of Investment	5	5
Core Proj.	BCM6B16	(PR) Three weeks Project and Viva-Voce	4	2

**B.COM CA****2019 Admission Onwards****SEMESTER - 1**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM1A01	English	4	4
Common	BCM1A02	English	5	3
Common	BCM1A07	Language	5	4
Core	BCM1B01	Business Management	6	4
Compl.	BCM1C01	Managerial Economics	5	4

**SEMESTER - 2**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM2A03	English	4	4
Common	BCM2A04	English	5	3
Common	BCM2A08	Language	5	4
Core	BCM2B02	Financial Accounting	6	4
Compl.	BCM2C02	Marketing Management	5	4

**SEMESTER - 3**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM3A11	Basic Numerical Methods	5	4
Common	BCM3A12	Professional Business Skills	5	4
Core	BCM3B03	Business Regulation	4	4
Core	BCM3B04	Corporate Accounting	6	4
Compl.	BCM3C03	Human Resources Management	5	4

**SEMESTER - 4**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM4A13	Entrepreneurship Development	5	4
Common	BCM4A14	Banking and Insurance	5	4
Core	BCM4B05	Cost Accounting	6	4
Core	BCM4B06	Corporate Regulations	4	4
Compl.	BCM4C04	Quantitative Techniques for Business	5	4

**SEMESTER - 5**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM5B07	Accounting for Management	5	4
Core	BCM5B08	Business Research Methods	4	4
Core	BCM5B09	Income Tax Law and Accounts	5	4
Core	BCM5B10	Computer Application in Business	4	4
Core	BCM5B11	Business Information System	4	4
Open	BCM5D01	Open Course (For Students from other Departments)	3	3

**SEMESTER - 6**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM6B12	Income Tax and GST	6	4
Core	BCM6B13	Auditing and Corporate Governance	5	4
Core	BCM6B14	Office Automation tools	5	4
Core	BCM6B15	Computerised Accounting with Tally	5	5
Core Proj.	BCM6B16	(PR) Three weeks Project and Viva-Voce	4	2

**B.COM Co-operation****2019 Admission Onwards****SEMESTER - 1**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM1A01	English	4	4
Common	BCM1A02	English	5	3
Common	BCM1A07	Language	5	4
Core	BCM1B01	Business Management	6	4
Compl.	BCM1C01	Managerial Economics	5	4

**SEMESTER - 2**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM2A03	English	4	4
Common	BCM2A04	English	5	3
Common	BCM2A08	Language	5	4
Core	BCM2B02	Financial Accounting	6	4
Compl.	BCM2C02	Marketing Management	5	4



**SEMESTER - 3**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM3A11	Basic Numerical Methods	5	4
Common	BCM3A12	Professional Business Skills	5	4
Core	BCM3B03	Business Regulation	4	4
Core	BCM3B04	Corporate Accounting	6	4
Compl.	BCM3C03	Human Resources Management	5	4

**SEMESTER - 4**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BCM4A13	Entrepreneurship Development	5	4
Common	BCM4A14	Banking and Insurance	5	4
Core	BCM4B05	Cost Accounting	6	4
Core	BCM4B06	Corporate Regulations	4	4
Compl.	BCM4C04	Quantitative Techniques for Business	5	4

**SEMESTER - 5**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM5B07	Accounting for Management	5	4
Core	BCM5B08	Business Research Methods	4	4
Core	BCM5B09	Income Tax Law and Accounts	5	4
Core	BCM5B10	Co-operative theory & Practice	4	4
Core	BCM5B11	Legal Environment for Co-operatives	4	4
Open	BCM5D01	Open Course (For Students from other Departments)	3	3

**SEMESTER - 6**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BCM6B12	Income Tax and GST	6	4
Core	BCM6B13	Auditing and Corporate Governance	5	4
Core	BCM6B14	International Co-operative movement	5	4
Core	BCM6B15	Co-operative management & administration	5	5
Core Proj.	BCM6B16	(PR) Three weeks Project and Viva-Voce	4	2

**BBA****2019 Admission Onwards****SEMESTER - 1**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BBA1A01	English	4	4
Common	BBA1A02	English	5	3
Common	BBA1A07	Language other than English	5	4
Core	BBA1B01	Management Theory & Practice	6	4
Compl	BBA1C01	Management Economics	5	4

**SEMESTER - 2**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BBA1A03	English	4	4
Common	BBA1A04	English	5	3
Common	BBA2A08	Language other than English	5	4
Core	BBA2B02	Financial Accounting	6	4
Core	BBA2B03	Marketing Management	5	4

**SEMESTER - 3**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BBA3A11	Basic Numerical Methods	5	4
Common	BBA3A12	Professional Business Skills	4	4
Core	BBA3B04	Corporate Accounting	6	4
Core	BBA3B05	Financial Management	5	4
Compl.	BBA3C02	Business Regulations	5	4

**SEMESTER - 4**

COURSE	CODE	TITLE	HOURS	CREDITS
Common	BBA4A13	Entrepreneurship Development	5	4
Common	BBA4A14	Banking & Insurance	4	4
Core	BBA4B06	Cost & Management accounting	6	4
Compl.	BBA4C03	Corporate Regulations	5	4
Compl.	BBA4C04	Quantitative Techniques for Business	5	4

**SEMESTER - 5**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BBA5B07	Human resources Management	4	4
Core	BBA5B08	Business Research Methods	4	3
Core	BBA5B09	Operations Management	4	4
Core	BBA5B10	Human resource planning development	5	4
Core	BBA5B11	Industrial relations	5	4
Open	BBA5D01	Open Course (for Students from other Departments)	3	3

**SEMESTER - 6**

COURSE	CODE	TITLE	HOURS	CREDITS
Core	BBA6B12	Organisational Behaviour	5	4
Core	BBA6B13	Management Science	5	4
Core	BBA6B14	Project Management	3	2
Core	BBA6B15	Performance management	5	4
Core	BBA6B16	Management training development	5	4
Core Proj.	BBA6B17	(Pr) Three Weeks Project & Viva-voce	2	2

**BA English****2019 Admission Onwards****SEMESTER 1**

CODE	TITLE	HOURS	CREDITS
ENG1B01	Introducing Literature	6	5
	Social and Cultural History of Britain(Complimentary)		
	Ways With Words		
	Transactions		
	Second Language		

**SEMESTER 2**

CODE	TITLE	HOURS	CREDITS
ENG2B02	Appreciating Poetry (Core)	6	5
	Journalism (Complimentary)		
	Zeitgeist (Common)		
	Writing for Academic and Professional Success (Common)		
	Second Language		

**SEMESTER 3**

CODE	TITLE	HOURS	CREDITS
ENG3B03	Appreciating Prose (Core)	4	4
ENG3B04	English Grammar and Usage (Core)	5	4
	Social and Cultural History of Britain(Complimentary)		
	Signatures (Common)		
	Second Language		

**SEMESTER 4**

CODE	TITLE	HOURS	CREDITS
ENG4B05	Appreciating Fiction (Core)	5	4
ENG4B06	Literary Criticism (core)	4	4
	Journalism (Complimentary)		
	Spectrum (common)		
	Second Language		

**SEMESTER 5**

CODE	TITLE	HOURS	CREDITS
ENG5B07	Appreciating Drama and Theatre (Core)	5	4
ENG5B10	Indian Writing in English (Core)	5	4
ENG5B09	Language and Linguistics (Core)	5	4
ENG5B08	Literary Theory (Core)		
	Open Course		

**SEMESTER 6**

CODE	TITLE	HOURS	CREDITS
ENG6B11	Voices of Women (Core)	5	4
ENG6B12	Classics of World Literature (Core)	5	4
ENG6B13	Film Studies (Core)	5	4
ENG6B15	New Literatures in English (Core)	5	4
	Project		

**Complementary Paper for B.A English Programme**

1) Journalism Semester: 1/3 or 2/4

2) Social and Cultural History of Britain Semester: 1/3 or 2/4

**BA ECONOMICS**  
**2019 Admission Onwards****SEMESTER 1**

COURSE	CODE	TITLE	HOURS	CREDITS
Common I	A01	Common English Course I	4	3
Common II	A02	Common English Course II	5	3
Common III	A07(1)	Additional Language Course I	4	4
Core 1	ECo1B01	Micro Economics - I	6	5
Comp I	ECo1C02	Co-operation- I	6	4
Audit I	AUD101	Environment Studies	-	4

**SEMESTER 2**

COURSE	CODE	TITLE	HOURS	CREDITS
Common IV	A03	Common English Course III	4	4
Common V	A04	Common English Course IV	5	4
Common VI	A08(1)	Additional Language Course II	4	4
Core 2	ECo2B02	Macro Economics - I	6	5
Comp I		Banking I	6	4
Audit 2	AUD2E02	Disaster Management	-	4



**SEMESTER 3**

COURSE	CODE	TITLE	HOURS	CREDITS
Common VI	A05	Common English Course V	5	4
Common III	A09	Additional Language Course III	5	4
Core 3	ECo3B03	Quantitative Methods for Economics Analysis I	5	4
Core 4	ECo3B04	Micro Economics - II	4	4
Comp I		Co-operation- II	6	4
Audit 3	AUD3E03	Human Rights/Intellectual Property Rights/Consumer Protection	–	4

**SEMESTER 4**

COURSE	CODE	TITLE	HOURS	CREDITS
Common IX	A06	Common English Course VI	5	4
Common X	A10	Additional Language Course IV	5	4
Core 5	ECo4B05	Quantitative Methods for Economics Analysis II	5	4
Core 6	ECo4B06	Macro Economics - II	4	4
Comp I		Banking - II	6	4
Audit 4	AUD4E04	Gender Studies/Gerontology	–	4

**SEMESTER 5**

COURSE	CODE	TITLE	HOURS	CREDITS
Core 7	EC05B07	Fiscal Economics	6	4
Core 8	EC05B08	Indian Economics Development	6	4
Core 9	EC05B09	Economics of Capital Market	5	4
Core 10	EC05B10	Mathematical Economics	5	4
Open Course		To be selected from any other Dept.	3	3

**SEMESTER 6**

COURSE	CODE	TITLE	HOURS	CREDITS
Core 11	EC06B11	Financial Economics	5	4
Core 12	EC06B12	International Economics	5	4
Core 13	EC06B13	Development of Economic Thought	5	4
Core 14	EC06B14	Economics of Growth and Development	5	4
Elective	EC06B16	Basic Economics	3	3
(Choose	EC06B17	Behavioural Economics		
one among the three	EC06B18	Urban Economics		
Project	EC06B15	Project work /Research Methodology	2	2

**B.Sc CHEMISTRY**  
**2020 Admission Onwards****Semester -1**

Course	Code	Course Title	Teaching Hours	Credit
Common	ENG1A01	Functional grammar	5	4
Common		Litsmophere	4	3
Common		Second Language	5	4
Core	CHE1B01	Theoretical and Inorganic Chemistry-1	4	2
Complimentary	MTS1C01	Mathematics-1	4	3
Complimentary	PHY1C01	Physics	4	2

**Semester -2**

Course	Code	Course Title	Teaching Hours	Credit
Common	ENG2A03	English	5	4
Common	ENG2A04	English	4	3
Common		Second Language	5	4
Core	CHE2B02	Theoretical and Inorganic Chemistry-II	4	2
Complimentary	MTS1C01	Mathematics-2	4	3
Complimentary	PHY1C01	Physics	4	2

**Semester -3**

Course	Code	Course Title	Teaching Hours	Credit
Common	ENG3A05	Signature: Expressing the self	5	4
Common		Second Language	5	4
Core	CHE3B03	Physical Chemistry - I	5	3
Complimentary	MTS3C03	Mathematics-3	5	3
Complimentary	PHY3C03	Physics	5	2

**Semester -4**

Course	Code	Course Title	Teaching Hours	Credit
Common	ENG4A06	Spectrum: Literature and Contemporary issue	5	4
Common		Second Language	5	4
Core	CHE4B04	Organic Chemistry -I	3	3
Core	CHE4B05(P)	Inorganic Chemistry Practical-I	2	4
Complimentary	MTS4C04	Mathematics-4	5	3
Complimentary	PHY4C04	Physics	3	2
Complimentary	PHY4C05(P)	Physics Practical	4	4

**Semester -5**

Course	Code	Course Title	Teaching Hours	Credit
Core	CHE5B06	Inorganic Chemistry - III	3	3
Core	CHE5B07	Organic Chemistry - II	4	3
Core	CHE5B08	Physical Chemistry _ II	3	3
Core	CHE5B14(P)	Physical Chemistry Practical	2	4
Core	CHE5B15(P)	Organic Chemistry Practical	5	3
Core	CHE5B18(Pr)	Project	2	2
		Open Course	3	3

**Semester -6**

Course	Code	Course Title	Teaching Hours	Credit
Core	CHE6B09	Inorganic Chemistry - IV	3	3
Core	CHE6B10	Organic Chemistry - III	3	3
Core	CHE6B11	Physical Chemistry _ III	3	3
Core	CHE6B12	Advanced and Applied Chemistry	3	3
Core	CHE6B13	Elective	3	2
Core	CHE5B16(P)	Inorganic Chemistry Practical - II	5	4
Core	CHE5B17(P)	Inorganic Chemistry Practical - III	5	4

**B.Sc PSYCHOLOGY****2019 Admission Onwards****SEMESTER - 1**

CODE	TITLE	HOURS	CREDITS
	Common Course I-English	4	4
	Common Course II-English	5	3
	Common Course III-Language other than English	4	4
PSY1B01	Basic themes in Psychology-I	4	3
	Human Psychology	4	3
	Psychological Statistics	4	3
Audit Course	Environment Studies	-	-

**SEMESTER - 2**

CODE	TITLE	HOURS	CREDITS
	Common Course IV - English	4	4
	Common Course V - English	5	3
	Common Course VI-Language other than English	4	4
PSY2B02	Basic themes in Psychology-II	4	3
	Human Psychology	4	3
	Psychological Statistics	4	3
Audit Course	Disaster Management	-	-

**SEMESTER - 3**

CODE	TITLE	HOURS	CREDITS
	Common Course VI-English	5	4
	Common Course VII- Language other than English	5	4
PSY3B01	Psychological Measurement & Testing	3	3
	Experimental Psychology Practical-1	2	**
	Human Psychology	5	3
	Psychological Statistics	5	3
*Audit Course	Human Right/Intellectual Property Rights/ Consumer Protection		

**SEMESTER - 4**

CODE	TITLE	HOURS	CREDITS
	Common Course IX-English	5	4
	Common Course X- Language other than English	5	4
PSY4B01	Individual Differences	3	3
PSY4B02	Experimental Psychology Practical-1	2	4
	Human Psychology	5	3
	Psychological Statistics	5	3
*Audit Course	Gender Studies/Gerontology****		

**SEMESTER - 5**

CODE	TITLE	HOURS	CREDITS
PSY5B01	Abnormal Psychology-1	3	3
PSY5B02	Social Psychology	3	2
PSY5B03	Developmental Psychology-1	3	3
PSY5B04	Psychological Counseling	3	3
PSY5B05	Health Psychology	3	3
	Open Course	3	3
	Experimental Psychology Practical-II	3	***
	Experimental Psychology Practical-III	3	***
	Project	1	

**SEMESTER - 6**

CODE	TITLE	HOURS	CREDITS
PSY6B01	Abnormal Psychology-2	4	3
PSY6B02	Applied Social Psychology	4	3
PSY6B03	Developmental Psychology - 2	3	3
PSY6B04	Life Skill education Application & Training	3	3
PSY6B05	Elective	3	3
PSY6B06	Experimental Psychology Practical- 2	3	4
PSY6B07	Experimental Psychology Practical -3	3	4
PSY6B08	Project	2	2



## B.Sc Geology

### 2020 Admission Onwards

#### Semester -1

Course	Code	Course Title	Teaching Hours	Credit
Common		Transaction, Essential English Language Skill	4	3
Common		Ways with Words Literature in English	5	4
Common		Second Language	4	4
Core (P)*	GEO1B01	Essential of Geology	3	3
Core	Geo1B02(P)	Field Geology	1	0
Compl		Chemistry		
Compl		Physics		

#### Semester -2

Course	Code	Course Title	Teaching Hours	Credit
Common		Writing for academic & Professional success	4	3
Common		Zeitgeist & Reading on Contemporary Culture	5	4
Common		Second Language	4	4
Core	GEO2B03	Dynamic Geology and Geoinformatics	3	3
Core (P)*	GEO2B04(P)	Geoinformatics	1	0
Compl		Chemistry		
Compl		Physics		

**Semester - 3**

Course	Code	Course Title	Teaching Hours	Credit
Common		Signature Expression the Staff	5	4
Common		Second Language	5	4
Core	GEO3B05	Crystallography and Mineralogy	3	3
Core (P)*	Geo3B06(P)	Crystallography	2	0
Compl		Chemistry		
Compl		Physics		

**Semester - 4**

Course	Code	Course Title	Teaching Hours	Credit
Common		Spectrum Literature and Contemporary Issues	5	4
Common		Second Language	5	4
Core	GEO4B07	Optical and Descriptive Mineralogy	3	3
Core (P)*	GEO4B08(P)	Geoinformatic, Crystallography and Mineralogy	2	4
Compl		Chemistry		
Compl		Physics		

**Semester - 5**

Course	Code	Course Title	Teaching Hours	Type
Core	GEO5B09	Structural Geology and Geotectonics	3	3
Core	GEO5B10	Stratigraphy and Sedimentology	3	3
Core	GEO5B11	Igneous Petrology	3	3
Core	GEO5B12	Metamorphic Petrology	3	3
Core (P)*	GEO5B13(P)	Structural Geology	4	0
Core(P)*	GEO5B14(P)	Petrology	4	0
Project <sup>‡</sup>	GEO5B15(PR)	Project Work	1	0
Study Tour <sup>‡</sup>	GEO5B16(ST)	Study Tour	1	0
		Open Course		

**Semester - 6**

Course	Code	Course Title	Teaching Hours	Type
Core	GEO6B17	Palaeontology	4	4
Core	GEO6B18	Indian Geology	4	4
Core	GEO6B19	Economic Geology	4	4
Core(P) <sup>‡</sup>	GEO6B20(P)	Structural and Economic Geology	4	4
Core(P) <sup>‡</sup>	GEO6B21(P)	Petrology and Palaeontology	4	4
Core <sup>#</sup>	GEO6B22	Elective	3	3
Project <sup>#</sup>	GEO6B23(PR)	Project Work	1	2
Study Tour <sup>‡</sup>	GEO6B24(ST)	Study Tour	1	2
<b>Total</b>				<b>55</b>

\* Exam will be held at the end of 4th semester

‡ Exam will be held at the end of 6th semester

# An Institution can offer any one among these courses

**COMMON COURSE (ENGLISH)****For B.Com / BBA / BA / B.Sc 2021 Admission onward**

<b>COURSE CODE</b>	<b>TITLE</b>	<b>NO OF HOURS / WEEK</b>	<b>NO. OF CREDIT</b>	<b>SEMESTER</b>
ENG1A01	LITMOSPHERE: THE WORLD OF LITERATURE	4	3	1
ENG1A02	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	5	3	1
ENG2A03	READING FROM THE FINGERS	4	4	2
ENG2A04	READING ON KERALA	5	4	2
ENG3A05	READING ON INDIAN LITERATURES	5	4	3
ENG4A06	SONGS AND STORIES OF OUR WORLD	5	4	4

## M.Com Finance

### 2019 Admission Onwards

#### 5.1 Semester One

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Teaching Hours	Type
MCM1C01	Business Environment & Policy	0.8	3.2	4	5	Core
MCM1C02	Corporate Governance & Business Ethics	0.8	3.2	4	5	Core
MCM1C03	Quantitative Techniques for Business Decisions	0.8	3.2	4	5	Core
MCM1C04	Management Theory and Organizational Behaviour	0.8	3.2	4	5	Core
MCM1C05	Advanced Management Accounting	0.8	3.2	4	5	Core
	<b>Total in Semester One</b>	<b>4.0</b>	<b>16.0</b>	<b>20</b>	<b>25</b>	

#### Semester 5.1.1: Ability Enhancement Course (AEC)\*

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Type
MCM1A01	Internship cum Organisation Study	0.8	3.2	4	Audit
MCM1A02	Case Study Preparation	0.8	3.2	4	Audit
MCM1A03	Communication/Mental Ability/Numerical Skill	0.8	3.2	4	Audit
MCM1A04	NET Coaching	0.8	3.2	4	Audit
MCM1A05	Designing with Block Chain Workshop/ Future Casting Workshop	0.8	3.2	4	Audit
MCM1A06	Model Project Preparation	0.8	3.2	4	Audit
MCM1A07	Soft Skill Development	0.8	3.2	4	Audit
MCM1A08	Presentation/Publication of research papers/Book Review	0.8	3.2	4	Audit

\*The institution can choose any one of the above courses. This course will not be counted for calculation of SGPA/CGPA

	<b>Grand Total in Semester One</b>	<b>4.8</b>	<b>19.2</b>	<b>24</b>	
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## M.Com Finance

### 2019 Admission Onwards

#### 5.2 Semester Two

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Teaching Hours	Type
MCM2C06	Advanced Corporate Accounting	3.2	0.8	4	5	Core
MCM2C07	Advanced Strategic Management	3.2	0.8	4	5	Core
MCM2C08	Advanced Cost Accounting	3.2	0.8	4	5	Core
MCM2C09	International Business	3.2	0.8	4	5	Core
MCM2C10	Management Science	3.2	0.8	4	5	Core
	<b>Total in Semester Two</b>	<b>16.0</b>	<b>4.0</b>	<b>20</b>	<b>25</b>	

#### Semester 5.2.1: Professional Competency Course (PCC)\*

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Type
MCM2A01	Business Analytics using R	3.2	0.8	4	Audit
MCM2A02	Big Data Analysis	3.2	0.8	4	Audit
MCM2A03	Live Project with Statistical Packages	3.2	0.8	4	Audit
MCM2A04	Spread Sheet Application	3.2	0.8	4	Audit
MCM2A05	Accounting Package Skill	3.2	0.8	4	Audit
MCM2A06	Computer Programming Skill	3.2	0.8	4	Audit
MCM2A07	Innovation/Entrepreneurship/Idea Pitching	3.2	0.8	4	Audit

\*The institution can choose any one of the above courses. This course will not be counted for calculation of SGPA/CGPA

	<b>Grand Total in Semester One</b>	<b>4.8</b>	<b>19.2</b>	<b>24</b>	
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## M.Com Finance

### 2019 Admission Onwards

#### 5.3 Semester Three

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Teaching Hours	Type
MCM3C11	Financial Management	0.8	3.2	4	5	Core
MCM3C12	Income Tax Law, Practice and Tax Planning I	0.8	3.2	4	5	Core
MCM3C13	Research Methodology	0.8	3.2	4	5	Core
MCM3E01	Elective I	0.8	3.2	4	5	Elective
MCM3E02	Elective II	0.8	3.2	4	5	Elective
	<b>Total in Semester Three</b>	<b>4.0</b>	<b>16.0</b>	<b>20</b>	<b>25</b>	

#### 5.4 Semester Four

Course Code	Course Title	Internal Credit	External Credit	Total Credit	Teaching Hours	Type
MCM4C14	Financial Derivatives & Risk Management	0.8	3.2	4	5	Core
MCM4C15	Income Tax Law, Practice and Tax Planning II	0.8	3.2	4	5	Core
MCM4E03	Elective III	0.8	3.2	4	5	Elective
MCM4E04	Elective IV	0.8	3.2	4	5	Elective
MCM4PV01	Project Work & Comprehensive Viva Voce	0.8	3.2	4	5	Dissertation & Viva
	<b>Total in Semester Four</b>	<b>4.0</b>	<b>16.0</b>	<b>20</b>	<b>25</b>	
	<b>Grand Total</b> (5.1+5.1.1+5.2+5.2.1+5.3+5.4)	<b>17.6</b>	<b>70.4</b>	<b>88</b>		

## Specialisation Electives

### 5.1.1 Finance

Course Code	Course Title			
MCM3EF01	Investment Management	3.2	0.8	4
MCM3EF02	Financial Markets & Institutions	3.2	0.8	4
MCM4EF03	International Finance	3.2	0.8	4
MCM4EF04	Advanced Strategic Financial Management	3.2	0.8	4

## Msc Psychology

### I Semester

Course Code	Course Title	Core/Optional	Credit
PSY 1C 01	Cognitive Psychology I	Core	4
PSY 1C 02	Personality and Personal Growth	Core	4
PSY 1C 03	Physiological Psychology	Core	4
PSY 1C 04	Research Methodology	Core	4
PSY1C 05	Practical I (Experimental Psychology)	Core	4
	Tota		20
PSY AEC 01	Community Extension Work	AEC	4



**II Semester**

Course Code	Course Title	Core/Optional	Credit
PSY 2C 06	Psychopathology	Core	4
PSY 2C 07	Applied Psychology	Core	4
PSY 2C 08	Counseling Psychology	Core	4
PSY 2C 09	Cognitive	Core	4
PSY 2C 10	Practical 2 Field Work (Journal work)	Core	4
	Total		20
PSY PCC 01	Life Skill Training	PCC	4

**III Semester**

Course Code	Course Title	Core/Optional	Credit
PSY 3C 11	Advanced Social Psychology	Core	4
PSY 3C 12	Organizational Psychology	Core	4
PSY 3E 01	Optional 1	Optional	4
PSY 3C 13	Practical 3 (Psychological testing and Assesment)	Core	4
PSY 3C 14	Practicum/Internship	Core	2
	Total		18

**IV Semester**

Course Code	Course Title	Core/Optional	Credit
PSY 4C 15	Current trends in Psychology	Core	4
PSY 4C 16	Self development techniques	Core	2
PSY 4C 17	Dissertation	Core	8
PSY 4E 05	Optional 3	Optional	4
PSY 4E 06	Optional 4	Optional	4
	Total		22
<b>Grand Total</b>			<b>80 Credit</b>

**ADD ON COURSES****COMMERCE & MANAGEMENT**

- M.S. Office
- Business Communication
- Foundations of Management
- Hospitality management
- Logistics Management

**ECONOMICS**

- Health Economics
- Statistical Survey & Data Collection
- Portfolio Management

**ENGLISH**

- A Language Course in Portuguese
- Content Writing
- Functional English

**GEOLOGY & CHEMISTRY**

- Lab Instruction and Assistance
- GIS and Mapping
- Rubber Technology

**PSYCHOLOGY**

- Academic and Research Report Writing
- Referencing with American Psychological Association
- Specialising in Presentation Skills

**COMMON ADD ON COURSES**

- PSC Coaching
- Communicative English

**OPTIONAL ADD ON COURSES**

- BEC - Business English Certificate (Cambridge University)
  - Tally
-

**CALENDAR 2022-23****June 2022**

Date	Day	Events & Special Days	No.of Working Days
1	WED	College Reopens	1
2	THU		2
3	FRI	World Cycle Day	3
4	SAT		4
5	SUN	World Environment Day	
6	MON	Career Guidance Class by Becker Koyilandi	5
7	TUE		6
8	WED		7
9	THU		8
10	FRI		9
11	SAT		10
12	SUN		
13	MON		11
14	TUE	Flag Day	12
15	WED		13
16	THU		14
17	FRI		15
18	SAT		16
19	SUN	Fathers Day/Vayana Dinam	
20	MON		17
21	TUE	Monthly test paper for Fifth semester starts, Meeting with PSC and Communicative English Class coordinators	18
22	WED		19
23	THU		20
24	FRI		21
25	SAT		22
26	SUN		
27	MON		23
28	TUE	Monthly test paper for Second semester starts	24
29	WED		25
30	THE		26

Total : 21 Working Days

## CALENDAR 2022-23

### July 2022

Date	Day	Events & Special Days	No.of Working Days
1	FRI	PTA executive meeting	27
2	SAT	Meeting of planning board and purchase committee College discipline Committee Meeting	28
3	SUN		
4	MON		29
5	TUE		30
6	WED	Library Advisory Committee meeting, Meeting of Academic Coordinators	31
7	THU	Meeting of counselling centre	32
8	FRI	NSS Meeting ans S.I.P Meeting	33
9	SAT	Bakrid	
10	SUN		
11	MON		34
12	TUE		35
13	WED	Meeting of college discipline committee	36
14	THU		37
15	FRI		38
16	SAT	Monthly test paper for Fifth semester starts	39
17	SUN		
18	MON		40
19	TUE	Meeting with PSC and communicative English class coordinators	41
20	WED	Meeting with Tally, Food technology, Fashion Technology Coordinators	42
21	THU		43
22	FRI		44
23	SAT		45
24	SUN		46
25	MON		
26	TUE	Monthly test paper for Second semester starts	47
27	WED		48
28	THU		49
29	FRI		50
30	SAT		51
31	SUN		

## CALENDAR 2022-23

### August 2022

Date	Day	Events & Special Days	No.of Working Days
1	MON		52
2	TUE	Guardians meeting for Fifth semester starts, IQAC meeting, meeting of College Discipline Committee	53
3	WED	Meeting of WDC	54
4	THU	Hiroshima Day	55
5	FRI		56
6	SAT		57
7	SUN		59
8	MON	Muharam	60
9	TUE		61
10	WED		
11	THU	International Youth Day	
12	FRI		62
13	SAT		63
14	SUN		
15	MON	Independence Day	
16	TUE	Guardians meeting for second semester starts, Onam vacation starts	64
17	WED		65
18	THU	Sree Krishna Jayanthi	
19	FRI		66
20	SAT		67
21	SUN		
22	MON		68
23	TUE	Monthly test paper for 5th semester and 2nd semester starts	69
24	WED		70
25	THU		71
26	FRI	Women equality day	72
27	SAT		73
28	SUN		
29	MON		74
30	TUE		75
31	WED		76

**CALENDAR 2022-23****September 2022**

Date	Day	Events & Special Days	No.of Working Days
1	THU		77
2	FRI		78
3	SAT		79
4	SUN		
5	MON	Teachers Day	80
6	TUE	Meeting of academic coordinators	81
7	WED	1st Onam	
8	THU	Thiruvonam	
9	FRI	3rd Onam	
10	SAT		
11	SUN		
12	MON		82
13	TUE		83
14	WED		84
15	THU		85
16	FRI		86
17	SAT		87
18	SUN		
19	MON		
20	TUE		88
21	WED	International Day of Peace and Non Violence	89
22	THU	Monthly test paper for Fifth semester students	90
23	FRI		91
24	SAT		92
25	SUN	Social Justice Day	
26	MON	Day of Deaf	93
27	TUE	World Tourism Day	94
28	WED	Monthly test paper for Second Semester students	95
29	THU		96
30	FRI		97

**CALENDAR 2022-23****October 2022**

Date	Day	Events & Special Days	No.of Working Days
1	SAT	PTA Executive Meeting	98
2	SUN	Gandhi Jayanthi	
3	MON		99
4	TUE	Maha Navami	
5	WED	Vijaya Dashami	
6	THU	Guardians Meeting, Fifth Semester Starts	100
7	FRI	College Discipline Committee Meeting	101
8	SAT	Nabidhinam	
9	SUN		
10	MON	Meeting of counselling Centre	102
11	TUE	WDC Meeting	103
12	WED	Guardians Meeting Second semester starts	104
13	THU	Kerala State Sports Day	105
14	FRI		106
15	SAT		107
16	SUN	World Food Day	
17	MON		108
18	TUE		109
19	WED		110
20	THU		111
21	FRI		112
22	SAT		113
23	SUN		114
24	MON	Diwali, United Nations Day	
25	TUE	Internal Exam(University Model) start for 1st, 2nd and 5th Semester	115
26	WED		116
27	THU		117
28	FRI		118
29	SAT		119
30	SUN		
31	MON	National Integration Day	120



**CALENDAR 2022-23****November 2022**

Date	Day	Events & Special Days	No.of Working Days
1	TUE	Kerala Piravi Dinam	121
2	WED	Library advisory committee meeting	122
3	THU	College Discipline Committee Meeting	123
4	FRI	NSS Meeting and S.I.P Meeting, Diwali	124
5	SAT	College Magazine Committee Meeting	125
6	SUN		
7	MON		126
8	TUE	Monthly Test Paper, Sixth semester Starts	127
9	WED		128
10	THU		129
11	FRI		130
12	SAT		131
13	SUN		
14	MON	Children's Day	132
15	TUE	Monthly Test Paper, Third semester Starts	133
16	WED		134
17	THU	National Journalism Day	135
18	FRI		136
19	SAT	Mothers Day	137
20	SUN		
21	MON		138
22	TUE	Monthly Test Paper, First semester Starts	139
23	WED		140
24	THU		141
25	FRI		142
26	SAT		143
27	SUN		
28	MON		144
29	TUE		145
30	WED		146

## CALENDAR 2022-23

### December 2022

Date	Day	Events & Special Days	No.of Working Days
1	THU	Guardians Meeting, Sixth semester, World Aids Days	147
2	FRI		148
3	SAT		149
4	SUN		
5	MON		150
6	TUE	Guardians Meeting, 4th semester starts	151
7	WED	WDC Meeting, Armed Force Flag Day	152
8	THU	College Discipline Committee Meeting	153
9	FRI		154
10	SAT	Human Rights Day	155
11	SUN		156
12	MON		
13	TUE	Monthly Test Paper Sixth, Fourth and First Semester	157
14	WED		158
15	THU	Guardians Meeting, Second semester Starts	159
16	FRI		160
17	SAT		161
18	SUN		
19	MON	Christmas Holiday Starts	
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT		
25	SUN	Christmas	
26	MON		
27	TUE		
28	WED		
29	THU		
30	FRI		
31	SAT		

## CALENDAR 2022-23

### January 2023

Date	Day	Events & Special Days	No. of Working Days
1	SUN		
2	MON		162
3	TUE	PTA Executive Meeting	163
4	WED	College Discipline Committee Meeting	164
5	THU	Library advisory Committee Meeting Counciling Centre Meeting	165
6	FRI		166
7	SAT		167
8	SUN		
9	MON		168
10	TUE	Monthly Test Paper, Sixth Semester Starts	169
11	WED		170
12	THU		171
13	FRI		172
14	SAT		173
15	SUN		
16	MON		174
17	TUE	Monthly Test Paper, Fourth Semester Starts	175
18	WED		176
19	THU		177
20	FRI		178
21	SAT		179
22	SUN		180
23	MON		
24	TUE	Monthly Test Paper, Second Semester Starts	181
25	WED		182
26	THU	Republic Day	
27	FRI		183
28	SAT		184
29	SUN		
30	MON		185
31	TUE		186

## CALENDAR 2022-23

### February 2023

Date	Day	Events & Special Days	No. of Working Days
1	WED	Guardians Meeting, Sixth Semester Starts	187
2	THU		188
3	FRI		189
4	SAT	World Cancer Day	190
5	SUN		
6	MON		191
7	TUE		192
8	WED	WDC Meeting	193
9	THU		194
10	FRI		195
11	SAT		196
12	SUN		
13	MON		197
14	TUE	Guardians Meeting, Fourth Semester Starts Monthly test paper, Sixth Semester Starts	198
15	WED		199
16	THU		200
17	FRI		201
18	SAT		202
19	SUN		
20	MON	International Mother Tongue Day	203
21	TUE	Monthly test paper, Fourth Semester Starts	204
22	WED		205
23	THU		206
24	FRI		207
25	SAT		208
26	SUN		
27	MON		209
28	TUE	Monthly test paper, 2nd Semester Starts National Science Day	210

## CALENDAR 2022-23

### March 2023

Date	Day	Events & Special Days	No.of Working Days
1	WED		211
2	THU		212
3	FRI		213
4	SAT		214
5	SUN		
6	MON		215
7	TUE		216
8	WED	NSS Meeting and S.I.P Meeting, Womens Day	217
9	THU		218
10	FRI		219
11	SAT		220
12	SUN		
13	MON		221
14	TUE	Monthly Test Paper, Sixth Semester Starts	222
15	WED	World Consumer Right Day	223
16	THU		224
17	FRI		225
18	SAT		226
19	SUN		
20	MON		227
21	TUE		228
22	WED	World Water Day	229
23	THU		230
24	FRI		231
25	SAT		232
26	SUN		
27	MON	World Drama Day	233
28	TUE	Monthly Test Paper, First Semester Starts	234
29	WED		235
30	THU		236
31	FRI		237

**17. University of Calicut****IMPORTANT TELEPHONE NUMBERS**

Vice Chancellor	0494 2400241	
Pro Vice Chancellor	0494 2400243	
Registrar	0494 2400252	
Controller of Examinations	0494 2400291	2400246
Examination Enquiry	0494 2400809	2400816
Public Relations Office	0494 2400263	
Information Centre- Calicut	0494 2365320	
Dean of Student's welfare	0494 2400417	

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**18. Application for Leave**

Name :

Class and Number :

Dates and no. of days of leave required :

No of days and date of leave

Already availed :

Reason for leave :

Recommendation of the HOD :

Place :

Date :  
  

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**19. Application for Transfer Certificate**

Name :

Admission Number :

Class and year of study :

Month and year of university exam

Last appeared :

University Reg. No. :

Reason for leaving :

Details of passing at first appearance  
(each part to be shown separately) :

Place :

Dale :

Signature



EMBASE Pro  
Suit

## **SAHYA COLLEGE MOBILE APP FOR STUDENTS**

### **Student @EMBASE Pro Suit**

#### **My Account**

- > Can be up-to-dated the personal details

#### **Attendane**

- > Hourly Attendance view
- > Monthly and Term Attendance
- > Coursewise Attendance view

#### **Internal Marks**

- > Internal mark view
- > Aggregate termly progress

#### **Fee Payment**

- > Fee due and paid report
- > Download payment receipt (Ultimate verion)
- > Pay fee as online (for PG enabled clients)

#### **Library**

- > Books availabilty check
- > Book's due and Read list view
- > Self Issual, transfer the books (Libray Go Clients)

#### **Learning Management System**

- > Access weakly contents
- > Syllabus view
- > Reference view
- > Pre recorded videos, links, PPT and PDF files
- > listen voice chats from the teachers
- > Participate the text chatting
- > Attend Exam and Assignment online
- > Attend live classes and interaction (MPPVCR Enabled clients)
- > Attend Quzical Exams (Ultimate verion)

**Vaccination**

- > Add/view vaccination details
- > Add/view vaccination certificates

**Certificates (Ultimate verion)**

- > Apply for TC
- > Apply for bonafied and course certificates

**Em Chat**

- > participate text chatting with classmates

**Notofication**

- > See the notification
- > Notication status changes (up-coming)

**Scan this QR code to  
download the Embase Pro Suit**



<https://embase.page.link/bLSX>



**IMPORTANT NOTES**



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